



Your Town Academy

Your Town Academy is an eight-week class designed to provide Castle Rock residents and business owners a broad formal education on their Town government.

The program's purpose is:

To increase governmental transparency by increasing community awareness about Town operations, with a hope of improving understanding of service levels.

The program consists of eight 2.5-hour sessions, plus a graduation ceremony at a Town Council meeting.

Generally, each of the Town's six major departments – Development Services, Fire and Rescue, Parks and Recreation, Police, Public Works/Streets and Water – will host an evening of information and interactive demonstrations regarding their service areas.

The remaining two classes will contain information about the Town's history, structure, funding and general services. Look inside this brochure for the 2020 course outline.

Classes will be held from 6 to 8:30 p.m. Mondays, except for on Labor Day. Graduation will be on a Tuesday.

Dinner will be provided for participants, to help make the logistics of spending an evening with the Town easier for those coming straight from work. Dinner will be available starting at 5:30 p.m.

The top eight reasons to invest eight evenings to complete Your Town Academy:

- 1) Enrich your understanding of how the Town operates
- 2) Become more informed about projects within Castle Rock
- 3) Get an up-close look at taxpayers' investments at work
- 4) Engage in dialogue with Town Council members, Town staff and other civic-minded community members
- 5) Provide feedback to assist in improving the community
- 6) Gain appreciation for the Town's resources and capacity to meet the community's needs
- 7) Learn new information about the Town's history
- 8) Find out how to remain involved in your community



Attendance information

Your Town Academy is available free to adults, ages 18 and up. Class size is capped at 30 participants. Preference for enrollment is given first to Town residents and business owners. The class is then filled first come, first served.

Participants must complete at least six of the eight classes to receive a Certificate of Completion.

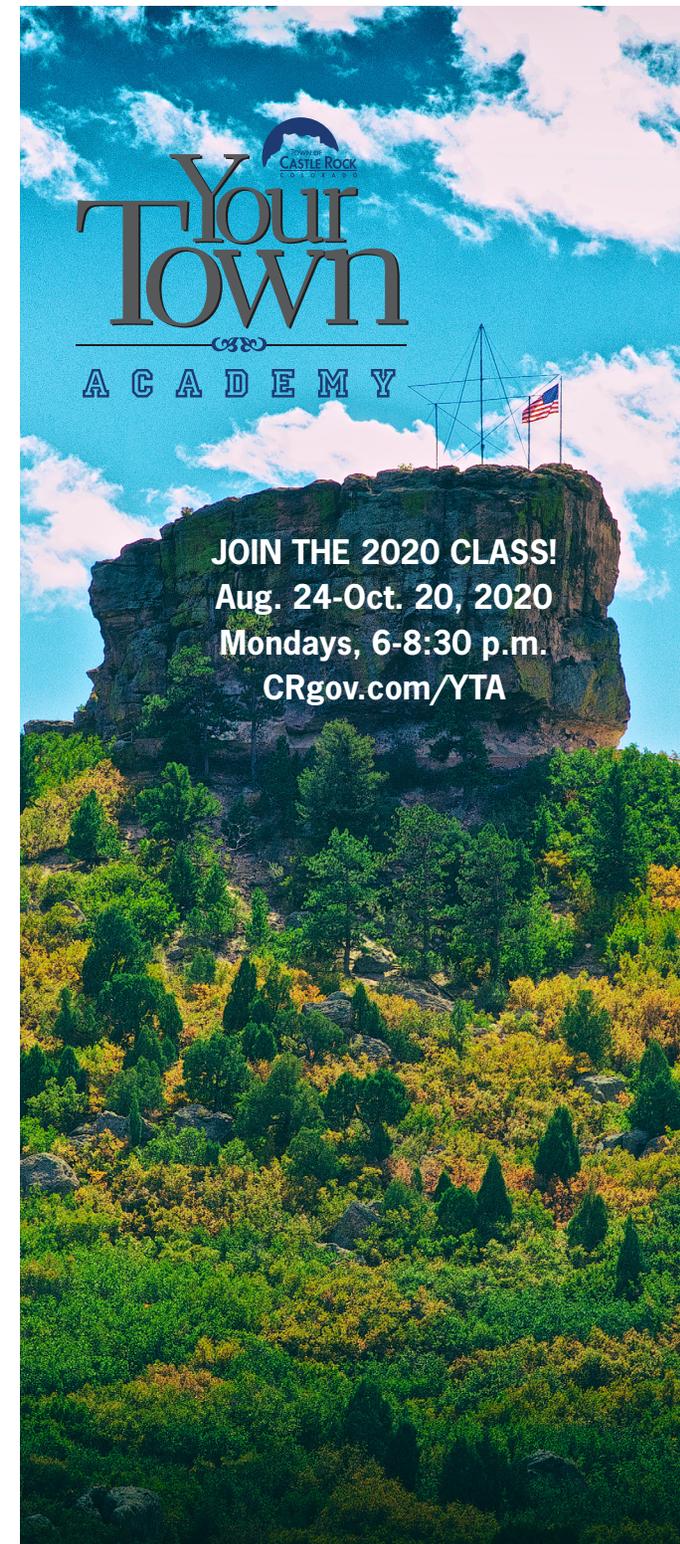
Application information

Applications for the 2020 class of Your Town Academy will be accepted starting in June 2020. Those accepted into the class will be notified in July 2020, and classes will begin in late August 2020.

The application is available online at CRgov.com/YTA.

Additional information

For more information, contact Assistant Town Manager Kristin Read, 720-733-3552 or kread@CRgov.com.



COURSE OUTLINE

Your Town Overview – Monday Aug. 24

Town Hall, 100 N. Wilcox St.

Introductions, including of the Mayor and Town Manager and their roles

Town history

Discussion of elections and boards and commissions; general overview of departments and Town Council priorities

Your Town Inside – Monday, Aug. 31

Town Hall, 100 N. Wilcox St.

Finance, including revenue collection and engagement with remitters, budget planning and cost of services

Town Attorney's and Town Clerk's offices: liquor licensing, public notices, open records, no knock list; and Municipal and Teen Courts

Human Resources, IT, Facilities and Community Relations: why these services are important to the Town and the community

Labor Day – Monday, Sept. 7 – no class

Your Town Activities – Monday, Sept. 14

Central Service Center, 1400 Caprice Drive

Explanation of the Parks and Recreation Department, its operating philosophies, issues/challenges and goals

How the fun gets funded and the programs get picked

Open space: how parks, trails and open space are exacted from new development

Tour of park and recreation facilities

Your Town Protection – Monday, Sept. 21

Police Department, 100 Perry St.

Patrol: Bicycle Unit, SWAT, Explorers, K9, Honor Guard

Investigations: detectives, evidence, victims' advocates

Support Services: dispatch, records, recruitment, technology, professional standards, training and development

Special Operations: traffic, animal control, community programs, special events, school programs, volunteers

Hands-on activity: use of force roleplay involving use of training munitions and body-worn camera

Your Town Rescue – Monday, Sept. 28

Public Safety Training Facility – North Building, 301 Malibu St.

Vehicle extrication (demonstration and hands-on with the Jaws of Life)

Hoseline management

Hands-only CPR, AED, Stop the Bleed kits and the PulsePoint app

Your Town Water – Monday, Oct. 5

Exact Location TBD, Liggett Road

Where we get our water, how we plan for the future and why it's important to conserve

The process of ensuring safe drinking water, including a tour of water treatment facility

How our water is distributed, wastewater is collected and stormwater is managed

Your Town Roads – Monday, Oct. 12

Service Center, 4175 N. Castleton Court

Planning for the future, including financial planning

Department functions and levels of service, including snow removal and pavement maintenance

Up-close look at equipment, software and more

Your Town Character – Monday, Oct. 19

Town Hall, 100 N. Wilcox St.

Overview of the Development Services Department: Planning, Development Review, Zoning and Building

Comprehensive Plan and Vision – how the land development process works

Boards and commissions related to development

Your Town Celebration – Tuesday, Oct. 20

Town Hall, 100 N. Wilcox St.

Certificates of Completion awarded during regularly scheduled Town Council meeting

Celebration reception

Class locations and/or other specifics could change this year if restrictions are in place due to the COVID-19 pandemic. The Town will communicate directly with accepted students regarding any changes if they become necessary.

