



**CONTRACTORS LUNCHEON**  
**March 11, 2020**  
**Meeting Summary**

**Welcome: Jon White, Inspection Supervisor (standing in for Joseph Montoya, CBO)**

- **Welcomed all attending the luncheon**
  - Thanked the DS Admin Team, Denise Hendricks and Julie Parker, for sponsoring and providing the great lunch from Domino's Pizza!
  - Mr. White expressed appreciation for everyone in attendance and active participation in the luncheons.
  - Mr. White introduced a special guest in attendance, Bill Detweiler, Director of Development Services, congratulating him on his retirement with the Town after 14 years of service. His last day will be April 3<sup>rd</sup>. Mr. Detweiler provided his parting words to the attendees, thanking them for their support and participation, making the luncheons a great success and thanked everyone for their hard work.
  
- **TESC Reminders: Kim Guite (Castle Rock Water)**
  - Ms. Guite provided brief reminders on the TESC program and encouraged everyone to continue submitting their plans and to remind their plan reviewers so Town staff can get them going and issued.
  
- **No Burn Product: Jon White**
  - Mr. White asked the group who is going with a No Burn product and if anyone was going with the drywall method. After discussion, Mr. White announced the Town would be accepting installer self-inspections for No Burn products and required inspection documents and labeling for installation as well. Also all other fire resistive applied products for under floor protection will require product specifications to be submitted to the Town of Castle Rock's Building Division for approval prior to application of product.



- **Black Hills Energy Announcement: Patricia Riber, Account Manager**
  - Ms. Riber introduced Amy Fiala, Energy Efficiency Coordinator, who spoke to the group about residential, commercial and rebate programs available through Black Hills Energy.
  
- **TRAKiT Software Update: Jon White, Inspection Supervisor and Phil Kranz, Business Administration Manager**
  - Mr. White asked if anyone was experiencing any issues or difficulties with the new upgrade and explained that Town staff worked around a few issues with the initial inspection process by providing paper tickets when the system was being upgraded. All seems to be operational now on the system.
  - Mr. Kranz explained that Town staff is ironing out a few last pieces to the software upgrade in anticipation of new and better functions to be implemented, such as electronic CO's.
  
- **Applications for Residential Homes / Landscaping and Irrigation: Tina Close, Plan Review Engineer**
  - As of March 2<sup>nd</sup> working mostly on permits - things are going well with the landscaping and irrigation reviews.
  
- **Applications for Residential Homes / Irrigation Questions: Tina Close, Plan Review Supervisor**
  
- **Inspection Report: Jon White**
  - Mr. White thanked all the contractors for their help to lighten the load the previous week during the annual March Institute – Amy Shalz filled in on providing inspection help while Andy Blake provided assistance in house to customers. Number of inspections were down slightly that week so things could have been worse with so many staff out attending the training. Mr. White handed out free inspection cards to the superintendents and builder reps present as a way of saying thank you for their assistance in lightening the inspection load that week.



- Phil Kranz thanked the Development Technicians for their extra efforts and fielding calls in the office last week while staff members were out for training.
- Jon White and Ben Robinson (Combination Building Inspector) sat in on a state plumbing board meeting – As they are adopting the 2018 Codes, (more to follow).
- **CO Chapter ICC Update: (Andy Blake, Plans Examiner)**
  - There were vendors available at the last meeting, many of whom were floor joist companies showing their products to address the requirement for no burn. Mr. Blake encouraged contractors to check into the joist manufacturing companies as well.
  - The next Chapter meeting is in Trinidad where the topic is hospital occupancy.
  - The Building Division is now offering Over the Counter Reviews, Tues. – Thursday each week from 10:00 – 2:00 pm and can do same day permit for increased customer service.
- **Closing Comments: (Jon White)**
  - There are sponsor opportunities in the fall – please sign up!

**ADDENDUM NOTICE: Due to COVID-19 restrictions, there will be no meeting in April and May – we hope to reconvene in June at the annual picnic. Stay tuned for more information.**

*Reminder: For your reference, the monthly luncheon summaries can be found on the Town's website under Building/News and Updates.*

Town of Castle Rock  
Development Services Building Division  
Contractors luncheon

Philip S. Miller Park – Mill House  
1375 W. Plum Creek Parkway

MARCH 11, 2020

11:30 a.m.

*Sponsor: Town of Castle Rock*

AGENDA

Welcome by Jon White, Building Inspector Supervisor

- TESC Reminders
- No Burn Product Application & Evaluation Report
- TRAKIT Software Update – Issues or Problems
- Open Discussion

~~\*\*NEXT LUNCHEON: April 8<sup>th</sup> June 10~~

~~*Sponsor: Wonderland Homes*~~

\*For Sponsor opportunities or getting discussion points on the agenda:

Contact: [buildingcounter@crgov.com](mailto:buildingcounter@crgov.com)

Development Services Technicians: Diane Maki, Ben Christensen, Cindy Brooks,  
Tracy Shipley, Jenn Bigham

Building Division Administrative Assistant: Denise Hendricks

To view past meeting summaries see website: [www.crgov.com/contractorluncheon](http://www.crgov.com/contractorluncheon)