



MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

March 19, 2014

CALL TO ORDER: The meeting of the Parks and Recreation Commission was held on March 19, 2014 at the Castle Rock Recreation Center, Castle Rock, CO. Ron Claussen called the meeting to order at approximately 5:00 p.m.

COMMISSION MEMBERS:

Ron Claussen (Chair)
Caryn Johnson (absent)
Aaron Nagel
Gabriel Quintana (TAG)

Tim Miller
Christi Hilgenkamp
Rebecca Erickson (absent)

COUNCIL LIAISONS:

Mark Heath (absent)

Jennifer Green (absent)

STAFF MEMBERS:

Rob Hanna
Jeff Brauer
Kristen Trbovich
Lisa Sorbo

Jennifer Martin
Eileen Matheson
Curt Williams
Jeff Smullen

I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

None.

II. INTRODUCTION OF GABRIEL QUINTANA, NEW TAG MEMBER

Ron Claussen and Commission members welcomed Gabriel Quintana as the new Teen Advisory Group (TAG) representative. Gabriel provided a brief bio of himself to the group.

III. PUBLIC COMMENT

None.

IV. MINUTES OF THE REGULAR MEETING (REVIEW / APPROVAL)

ACTION: Approve the minutes from the January 15, 2014 meeting as transcribed.
MOTION: Aaron Nagel
SECOND: Tim Miller
Motion passes 4-0





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V. LITTLE FREE LIBRARY

*Presented By Lisa Sorbo, POST Partners Volunteer Coordinator
Diane Hyland, Librarian at Renaissance Magnet School
Fifth and sixth grade students from Renaissance Magnet School
(Cole, Ellie, Lila, Finn, Audrey and Gregory)*

ACTION: Support Parks and Recreation staff efforts to provide the materials and installation assistance for the Little Free Library to be installed at Metzler Ranch Park in partnership with Renaissance Magnet School.

MOTION: Christi Hilgenkamp

SECOND: Aaron Nagel
Motion passes 4-0

VI. PHILIP S. MILLER PARK AND FIELDHOUSE UPDATE

Presented by Jeff Smullen, Superintendent of Parks Planning and Construction

Jeff Smullen presented a slideshow presentation of the construction progress of Philip S. Miller Park and Fieldhouse. Photos included pictures of the current construction progress, indoor toddler play structures, and pedestrian underpass and tree donations from the Scott family.

VII. UPDATES FROM TAG REPRESENTATIVE

Prepared by Gabriel Quintana

TAG set up a Christmas Giving Tree in the Recreation Center lobby to collect presents for families sponsored by the Douglas County Task Force. The donated presents were then wrapped and delivered to the Task Force in time for the Christmas holiday.

The Group also participated in the Daddy Daughter Ball where they sold raffle tickets that are in turn used for funding training programs/excursions for TAG.

TAG participated in the Freeze your Buns 5k during the Healthy Living Expo.

The next event for the group will be Tri the Rock on May 18 where TAG members will write race numbers on the triathlon participants for the race. The group also helps assemble goodie bags for the racers.





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VIII. COMMENTS FROM THE DIRECTOR

Presented by Rob Hanna, Director of Parks and Recreation

Rob reminded members that invites were sent to attend the Civilian Conservation Corps Camp that was located in the Castle Oaks Subdivision on the site of a future public park (not yet dedicated to the Town). The exhibit is located at the Castle Rock Museum and will be on display through the end of May. Arapahoe Community College students created an architectural model of the camp.

The annual Boards and Commission recognition dinner will be held on Thursday, June 19 at Plum Creek Community Church.

May 2014 marks the end of some Commission member terms. Deadlines for reapplying are due at the end of April. Jennifer will contact the Commission members that their terms are expiring and advise of the process.

IX. COMMISSION COMMENTS

Tim Miller congratulated Jeff Smullen on his Certified Parks and Recreation Professional (CPRP) and Certified Parks and Recreation Executive (CPRE) certifications through the National Parks and Recreation Association.

Aaron Nagel suggested that staff research Blue Sombrero registration software for the Recreation Center. He said that it was free software owned by Dick's Sporting Goods.

Ron Claussen asked if staff would be promoting the Little Free Library through Town publications and media. Rob suggested that staff would invite the students to Town Council at the end of May to present the progress of their project. Staff will work with Community Relations to promote the project through Town Talk, the Town web site and social media.

X. ADJOURNMENT

MOTION: Christi Hilgenkamp

SECOND: Aaron Nagel

Motion passes 4-0

