



**MINUTES OF THE REGULAR MEETING  
NOVEMBER 20, 2013  
CASTLE ROCK PARKS AND RECREATION COMMISSION**

**CALL TO ORDER:** The special meeting of the Parks and Recreation Commission was held on November 20, 2013 at the Castle Rock Recreation Center, Castle Rock, CO. Ron Claussen called the meeting to order at approximately 5:00 p.m.

**COMMISSION MEMBERS:**

Ron Claussen (Chair)	Tim Miller (absent)
Caryn Johnson	Christi Hilgenkamp
Aaron Nagel	Rebecca Erickson (absent)
Christina Weed (absent)	

**COUNCIL LIAISONS:**

Mark Heath	Jennifer Green (absent)
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**STAFF MEMBERS:**

Rob Hanna	Jennifer Martin
Jeff Brauer	Eileen Matheson
Kristen Trbovich	Curt Williams
Lisa Sorbo	

**I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA**

**II. PUBLIC COMMENT**

Dennis Carnahan from Keepers of the Rock attended the meeting and presented an update on the projects that Keepers of the Rock completed this year (a handout was distributed to each group member) and gave an overview of how Keepers works with Town staff. He thanked the Parks Division, POST Partners and Teen Court for their collaboration with Keepers of the Rock. In addition, he advised that this was the 10 year anniversary of Keepers of the Rock providing community service to the Town at Rock Park. Mr. Carnahan was then surprised with a special recognition and plaque from Lisa Sorbo, POST Partners Volunteer Coordinator, for the service and commitment from both Keepers of the Rock and Dennis Carnahan.

**III. MINUTES OF THE REGULAR MEETING  
(REVIEW / APPROVAL)**

**ACTION:** Approve the minutes from the September 11, 2013 meeting as transcribed.  
**MOTION:** Aaron Nagel  
**SECOND:** Christi Hilgenkamp  
Motion passes 4-0



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**IV. SOUTHRIDGE ELEMENTARY GRANT SUPPORT REQUEST**

**ACTION:** Support the grant request brought forward by Dana Gaddis, Southridge Elementary School Principal.

**MOTION:** Christi Hilgenkamp

**SECOND:** Aaron Nagel

Motion passes 4-0

**V. PUBLIC PRIVATE PARTNERSHIPS AT PHILIP S. MILLER PARK**

Jeff Brauer reiterated the information that was provided in his Commission memo. The overall consensus from the Commission was that they were excited about possibly bringing these opportunities to the community for additional recreation amenities at the Park.

**VI. VIEWING OF THE FLYTHROUGH VIDEO OF PHILIP S. MILLER PARK**

Jeff Brauer provided commentary of the video that was being presented to Commission.

*The YouTube video is located at [crgov.com/psmpark](http://crgov.com/psmpark). Please share this link with others that are interested in the Park Master Plan.*

**VII. DEMONSTRATION OF THE NEW VOLUNTEER WEB PORTAL – VOLUNTEER CONNECT DOUGLAS COUNTY**

Lisa Sorbo, POST Partners Volunteer Coordinator, provided an update to the Commission on the Portal Committee that has been in place for the last year to help create the new countywide volunteer portal – [www.volunteerconnectdc.org](http://www.volunteerconnectdc.org) that went live this month.

The development of the website was the goal of the managers and elected officials that make up the Partnership of Douglas County Government (or PDCG), which includes Castle Rock, Lone Tree, Highlands Ranch, Castle Pines, Parker, Larkspur, Douglas County Libraries, Douglas County School District and Douglas County Government, and it is these nine partners that will fund the cost for the portal to be developed. An employee of the Douglas County Libraries was hired to lead the development and implementation of the portal.

For over a year now, Lisa has been serving on the committee that helped develop what the website would contain, how it would work and also select the company that would be awarded to develop the software. The website designer is CiviCore, a Denver based company.

As of now, all of the entities in the partnership are training their designated employees to use the system and get the portal populated with available volunteer opportunities. Parks



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and Recreation will probably utilize this software more than any other Town department, but a staff member from each Town department has had the opportunity to be trained.

The portal will hopefully become a "one-stop shop" for volunteers and will alleviate residents having to make dozens of phone calls to find an opportunity that either meets their interests or schedule and to assist high school students who are trying to fulfill their volunteer requirements for graduation.

Lisa went on to the portal to show the Commission what the prospective volunteers would see when they log into the website and how to search for volunteer opportunities.

**VIII. COMMENTS FROM THE DIRECTOR, ROB HANNA, DIRECTOR**

The annual Starlighting event will be held on Saturday, November 23 and will be the opening day for the Rink at the Rock, which the Recreation Division will be operating this season through February 16.

Rob provided an update on the Rueter Hess Reservoir and possible recreational opportunities. He advised that he and other Douglas County regional council and leadership members have been working with Ron Redd, former Town of Castle Rock Utilities Director, who is now the Director of Parker Water and Sanitation District that is leading this group to determine recreational opportunities at the reservoir. The reservoir is first and foremost utilized for water storage. However, there will also be some type of recreational facilities such as water access and trails. The water access is for human contact only as motorized activities are not allowed on the reservoir due to the environmental assessment of the property. An update to this collaboration will be presented to Town Council on Tuesday, December 3.

**IX. COMMISSION COMMENTS**

Ron Claussen enjoyed the meeting. He said it was exciting to have new projects brought before the Commission.

**X. ADJOURNMENT**

**MOTION:** Christi Hilgenkamp  
**SECOND:** Caryn Johnson  
Motion passes 4-0