



**MINUTES OF THE REGULAR MEETING
FEBRUARY 6, 2013
CASTLE ROCK PARKS AND RECREATION COMMISSION**

CALL TO ORDER: The regular meeting of the Parks and Recreation Commission was held on February 6, 2013 at the Castle Rock Recreation Center, Castle Rock, CO. Caryn Johnson called the meeting to order at approximately 5:00 p.m.

COMMISSION MEMBERS:

Caryn Johnson (Chair)	Tim Miller (Vice Chair)
Chandi Brown	Jeremy Cleveland
Rebecca Erickson	Christi Hilgenkamp (absent)

COMMISSION LIAISONS:

Mark Heath (absent)	Jennifer Green (absent)
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STAFF MEMBERS:

Rob Hanna	Jennifer Martin
Jeff Brauer	Eileen Matheson
Kristen Trbovich	Curt Williams
Jeff Smullen	

I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

None.

II. PUBLIC COMMENT

None.

**III. MINUTES OF THE REGULAR MEETING
(REVIEW / APPROVAL)**

ACTION: Approve the minutes from the December 5, 2012 meeting as transcribed.

MOTION: Tim Miller

SECOND: Jeremy Cleveland
Motion passes 5-0

IV. CM/GC SERVICE SELECTION FOR PHILIP S. MILLER PARK AND FIELDHOUSE

Members of the key construction team and residents of Castle Rock from Turner Construction attended the meeting.



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ACTION: Recommend to Town Council approval of a CM/GC Contract for Preconstruction Services with Turner Construction for the Philip S. Miller Park and Fieldhouse Project.

MOTION: Tim Miller

SECOND: Jeremy Cleveland
Motion passes 5-0

V. SUPPORTING THE SUBMISSION OF AN APPLICATION FOR A LOCAL PARKS AND OUTDOOR RECREATION GRANT FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO TRUST FUND FOR THE PHILIP S. MILLER PARK PROJECT

ACTION: Recommend approval of Resolution 2013 – ___ A Resolution Supporting the Submission of an Application for a Local Parks and Outdoor Recreation Grant from the State Board of the Great Outdoors Colorado Trust Fund for the Philip S. Miller Park Project.

MOTION: Jeremy Cleveland

SECOND: Rebecca Erickson
Motion passes 5-0

VI. RECOMMENDATION ON FOURTH OF JULY CELEBRATION / FIREWORKS

The Parks and Recreation Commission recommended to keep the fireworks for the Fourth of July celebration and host a fireworks show only in 2013, keeping in mind a larger celebration in 2014. They also recommended using Starlighting as the permanent backup for the fireworks show in case of any cancelations on the Fourth of July due to weather, fire danger, etc.

VII. UPDATE FROM TAG REPRESENTATIVE - CHANDI BROWN

TAG members are preparing for the upcoming Daddy Daughter Ball on February 16 at the Douglas County Events Center. TAG members will help with set-up and will sell raffle tickets to benefit their program. Rebecca Erickson recommended that they contact Target as they are great at giving back to the community.

Caryn Johnson asked about the outcome of the holiday giving tree and Chandi was not sure on all of the details but said the event was a success.

VIII. COMMENTS FROM THE DIRECTOR, ROB HANNA, DIRECTOR

Rob discussed the memorial services for longtime (23 years) employee, Cathy Sukta.



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Rob will be meeting with COSAC on February 7, 2013 to request money on behalf of the Town for the Philip S. Miller Park and Fieldhouse project.

A group of community leaders has started the Parks and Trails Foundation, a new nonprofit that will work to raise additional funding to support parks and trails in Castle Rock. While the overall goal of the foundation is to support any parks or trails project, the first effort will be for Philip S. Miller Park.

Born out of The Community Leadership Group, a cohort of former mayors, councilmembers, business leaders and residents who are active in the community in many ways, the foundation was in January officially recognized by the Secretary of State. The next step is to elect a board and finalize bylaws.

Open to all Castle Rock residents and business owners, the foundation is eagerly looking for interested people to serve on the board or help in other ways.

The Foundation's first priority will be fundraising efforts for components that will be associated with the amphitheater such as portable stage, structure, lighting, sound system, etc. Staff recently met with the Front Range Theater Group who expressed an interest in supporting performances at the amphitheater and assisting with capital fundraising.

IX. COMMISSION COMMENTS

Commission members thanked staff for their time spent on the agenda items. In addition, they thanked Turner Construction and congratulated them on their recommendation.

X. ADJOURNMENT

MOTION: Rebecca Erickson
SECOND: Jeremy Cleveland
Motion passes 5-0