



**MINUTES OF THE REGULAR MEETING
OCTOBER 10, 2012
CASTLE ROCK PARKS AND RECREATION COMMISSION**

CALL TO ORDER: The regular meeting of the Parks and Recreation Commission was held on October 10, 2012 at the Castle Rock Recreation Center, Castle Rock, CO. Caryn Johnson called the meeting to order at approximately 5:00 p.m.

COMMISSION MEMBERS PRESENT:

Caryn Johnson (Chair)	Tim Miller (Vice Chair)
Carla Collinge (absent)	Chandi Brown
Rebecca Erickson	Christi Hilgenkamp
Jeremy Cleveland	

COMMISSION LIAISONS PRESENT:

Mark Heath (absent)	Jennifer Green
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STAFF MEMBERS PRESENT:

Rob Hanna	Jennifer Martin
Jeff Brauer	Eileen Matheson
Kristen Trbovich	Curt Williams

I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

None.

II. PUBLIC COMMENT

Mark Neel, owner of Castle Rock Bike and Ski and Group Leader for Rhyolite Dirt Crew, wanted to follow up from his previous presentation to Parks and Recreation Commission in August related to the expansion of Rhyolite Bike Park. He was inquiring about the status of the project and was informed that the project is in the proposed budget for 2013. The final reading of the budget will be heard before Town Council on December 4, 2012.

**III. MINUTES OF THE REGULAR MEETING
(REVIEW / APPROVAL)**

ACTION: Approve the joint minutes from the September 10, 2012 meeting as transcribed.

MOTION: Tim Miller

SECOND: Jeremy Cleveland

Motion passes 5-0 (Christi was late)



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IV. PROPOSED 2013 BUDGET AND 5-YEAR CAPITAL IMPROVEMENT PLAN DISCUSSION

Parks and Recreation Commission members were presented with copies of the proposed revenues and expenditures for 2013 along with the proposed 5-year capital improvement plan (CIP) for parks, recreation and golf. Rob Hanna answered questions Commission members asked regarding the 5-year CIP. Rob also asked if Commission members agreed with our proposed future park construction beginning in 2015 once Philip S. Miller Park phase 1 is complete. The proposed priorities at this time are Meadows Filing #18, Liberty Village and Festival Park. At this time, there seemed to be consensus from the group that these were priorities but which priority would be first was not determined.

Rob informed Commission that Staff will be presenting a Fieldhouse analysis for evaluation and feedback in the near future to determine amenities for the Fieldhouse including options for the swimming pool.

V. UPDATE FROM TAG REPRESENTATIVE - CHANDI BROWN

TAG has a new middle school member named Ashley.

The Group is still assisting with the Community Garden at Glovers Park as well as volunteering for the Castle of Terror. In addition, TAG members are helping with the Stars of Tomorrow campaign.

VI. COMMENTS FROM THE DIRECTOR, ROB HANNA, DIRECTOR

The November Parks and Recreation Commission meeting has been cancelled due to the Thanksgiving holiday. The December meeting will be held at Red Hawk Ridge Golf Course.

The Recreation Center will be the next hub for the Castle Rock Free Cycle program in the spring. Currently, there are 7 bikes in the program that are available for a free four hour rental. Six additional bikes will be added to the program in the spring. Interested riders can visit www.castlerockfreecycle.com to reserve a bike which can be picked up currently at one of two hubs, Castle Rock Adventist Hospital in The Meadows or Castle Rock Bike and Ski, downtown Castle Rock. Use the "Reserve Your Free Cycle" box on the home page to sign up for a specific date and time frame. In a matter of minutes, you will receive an e-mail and text message with your bike number (1-7) and the unlock code.

All of the flower boxes downtown from the Operation Bloom program will be removed October 11-12 and will be stored at Dutch Heritage Gardens for the winter. Dutch Heritage is the nursery that planted and donated all of the flowers to the program this year. In addition, they graciously donated plants and soil to the Community Garden at Glovers Park this year.



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VII. COMMISSION COMMENTS

Rebecca wished staff good luck for the trip to Anaheim the week of October 15 for the NRPA Convention. Staff will find out if the Department is the winner of the Gold Medal Award for Parks and Recreation at this convention.

Rob informed Commission that Jennifer will notify members if the Department has been awarded the Gold Medal next week. In addition, it was mentioned that the Gold Medal video is currently posted on the Town's Facebook page as well as the landing pages for both Parks and Recreation.

Christi also congratulated staff on their accomplishments.

VIII. ADJOURNMENT

- MOTION:** Rebecca Erickson
- SECOND:** Jeremy Cleveland
- Motion passes 6-0