

**MINUTES OF THE REGULAR MEETING**  
*August 17, 2011*  
**CASTLE ROCK PARKS AND RECREATION COMMISSION**

**CALL TO ORDER:** The regular meeting of the Parks and Recreation Commission was held on August 17, 2011 at Castle Rock Recreation Center, 2301 Woodlands Blvd., Castle Rock, CO. Ron Claussen, Chair, called the meeting to order at approximately 5:00 p.m.

**COMMISSION MEMBERS PRESENT:**

Ron Claussen (Chair)	Kenzie Dulleck (absent)
Dee Morgenthaler (Vice Chair) absent	Caryn Johnson
Rich Ward	Carla Collinge (absent)
Rebecca Erickson	

**COMMISSION LIAISONS PRESENT:**

Brian Logan	Jennifer Green (absent)
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**STAFF MEMBERS PRESENT:**

Rob Hanna (absent)	Jennifer Martin
Jeff Brauer	Eileen Matheson
Kristen Trbovich	Curt Williams
Jeff Smullen	Bob Watts – Public Works

**I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA**

None.

**II. PUBLIC COMMENT**

None.

**III. MINUTES OF THE REGULAR MEETING  
(REVIEW / APPROVAL)**

**ACTION:** Approve the July 20, 2011 meeting minutes as transcribed.

**MOTION:** Caryn Johnson

**SECOND:** Rebecca Erickson  
Motion passes 4-0.

**IV. COMMUNITY GARDENS PROPOSAL – JACKIE SEARLE, CASTLE ROCK RESIDENT**

Jackie Searle, Town resident, presented her recommendation for a Community Gardens project. Parks and Recreation Commission endorsed staff researching options and assisting her with ideas for her to pursue a Community Gardens project. Jeff Smullen will be her key contact from the Town that will assist with possible site locations, partnerships, determining water rights, etc. Jackie will also submit a

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proposal to the Town for consideration of utilizing interim use land for her bee keeping endeavors.

**V. TRANSPORTATION MASTER PLAN UPDATE – BOB WATTS,  
TRANSPORTATION PLANNING MANAGER**

**ACTION:** Commission endorses the adoption of the 2010 Transportation Master Plan  
**MOTION:** Rebecca Erickson  
**SECOND:** Caryn Johnson  
Motion passes 4-0.

**VI. CIP TRAIL SIDEWALK PRIORITIZATION – JEFF SMULLEN, SUPERINTDENT OF  
PARKS PLANNING AND CONSTRUCTION**

**ACTION:** Commission endorses the CIP Trail Sidewalk Prioritization as listed in Jeff Smullen's memo.  
**MOTION:** Rich Ward  
**SECOND:** Rebecca Erickson  
Motion passes 4-0.

**VII. UPDATE ON CASTLE NORTH PARK PUBLIC OPEN HOUSE - JEFF SMULLEN,  
SUPERINTDENT OF PARKS PLANNING AND CONSTRUCTION**

Jeff Smullen provided an update that there will be a Public Open House at Castle North Park on Wed., September 14th from 5-7 p.m. to discuss ideas for a new playground at the site. Residents will receive an event invitation in the mail and will have an opportunity to take an on-line survey identifying their needs at the Park if they are unable to attend the event. The survey will be available two weeks prior to and two weeks after the open house.

**VIII. RECREATIONAL OPERATIONAL ANALYSIS DISCUSSION – JEFF BRAUER,  
ASSISTANT DIRECTOR**

Jeff Brauer presented the Operational Analysis Discussion for the Community Center. The Commission recommends that they would like to endorse the idea of another Community Center that meets or exceeds 78% cost recovery. They are interested in pursuing possible partnerships, if feasible. They want to move ahead with the core values and pick the higher level projects in the Town.

**IX. UPDATE FROM TAG - KENZIE DULLECK**

None.

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**X. COMMENTS FROM THE DIRECTOR, JEFF BRAUER, ASSISTANT DIRECTOR**

Jeff Brauer informed the Commission that staff is preparing the 2012 budget – Rock Rec Camps did well this summer. Staff will be adding expenditures and revenues for Burgess Pool, planning for Philip S. Miller Park, Wrangler Park operations and maintenance, and Hangman’s Gulch Trail as Capital projects. He also advised Commission that staff will be presenting the discussion/direction of Golf Course Fund Strategies to Town Council in October.

There will be 155 teams in Town the weekend of August 27<sup>th</sup> for the Falkner football tournament. All Town fields will be utilized for the event. Notifications are being made to area restaurants.

The Don McCall girls’ softball tournament will be held Labor Day weekend at Metzler Ranch Park with teams coming from as far as Oklahoma.

Pooch Plunge and Pedal the Moon will be held on Saturday, September 10<sup>th</sup>.

Parks and Recreation Commission will have a joint meeting with Douglas County Parks Advisory Board on Monday, Sept. 12<sup>th</sup> at Philip S. Miller Park. The site will be set-up similar to the Town Council Operational Tour providing the County with a perspective of our future regional park. This annual meeting allows for both entities to provide an update on current and future projects.

**XI. COMMISSION COMMENTS**

Rebecca Erickson attended the Athletics Volunteer Recognition event at Butterfield Pool with her family, who are volunteer athletic coaches. She thought the event was nice and wondered why attendees purchased raffle tickets instead of being given tickets for prizes. She also asked when the POST Partners volunteer recognition will be. – Information will be forthcoming on the POST Partners volunteer recognition event.

**XII. ADJOURNMENT**

**MOTION:** Rebecca Erickson  
**SECOND:** Caryn Johnson  
Motion passes 4-0.