



**PARKS ADVISORY BOARD AND
CASTLE ROCK PARKS AND RECREATION COMMISSION
JOINT MEETING
WEDNESDAY, JULY 19, 2017
MINUTES**

I. Introductions

Round table introductions including staff from the Town of Castle Rock and Douglas County as well as Douglas County Parks Advisory Board Members and Castle Rock Parks and Recreation Commission Members. The following individuals were in attendance:

DOUGLAS COUNTY STAFF

Randy Burkhardt, Assistant Director of Parks, Trails and Building Grounds
Curt Sloan, Manager of Parks, Trails and Building Grounds
Chuck Klafka, District 1 Supervisor of Parks, Trails and Building Grounds
Luke Thornton, Communications & Digital Content Specialist
Jackie Lopez, Business Resource Technician

DOUGLAS COUNTY ADVISORY BOARD MEMBERS

Dennis Adams
Abe Medina
Inge Taxar
Richard Vaughn
Larry Ziegler

TOWN OF CASTLE ROCK STAFF

Jeff Brauer, Director of Parks and Recreation
Jeff Smullen, Assistant Director of Parks and Recreation
Mike Kilman, Recreation Manager
Brian Peterson, Park Planning and Construction Manager
Bob Maloney, Park Superintendent
Maia Aman, Administrative Supervisor

CASTLE ROCK PARKS AND RECREATION COMMISSION MEMBERS

Brian Glotzbach
Michael Waggoner
Joe Thielen
Suzanne Klein
Sarah Grider

II. Douglas County Parks 2017 Updates

A. West Fields at Highland Heritage Regional Park:

- Installed two lighted multipurpose synthetic turf fields
- Lighting through Carolina High Mast (CHM), providing Class III LED Illumination
- Added 180 parking stalls
- 18 fitness stations installed on three separate pods throughout the Highland Heritage Regional Park
- Bike skills area completed in the park
- Attendees toured the new fields

B. East West Regional Trail:

- Extend trail east from Lone Tree into Parker
- Awarded GOCO Grant in the amount \$2MM
- The GOCO grant will be an 80/20 split with the Town of Parker
- Final design is under way
- CDOT has committed to an additional \$317,000 for the underpass
- Construction is expected to begin late 2017 or early 2018

C. Bingham Lake Fishing Dock:

- The original fishing dock was built in the early 80's and did not meet safety or A.D.A. standards of today
- The new dock is much bigger measuring at 8 feet wide by 80 feet long
- The deck is hexagon in shape

D. Rueter-Hess Reservoir:

- Douglas County is a financial partner for the Rueter-Hess Recreation Authority (RHRA)
- The Towns of Castle Rock and Parker are doing organized recreational activities

E. Trail Counters:

- Douglas County has several trail counters placed at various trailhead's and park locations
- Reports are pulled monthly to gather user data
- Bluffs Regional Park has the highest volume of users

III. Town of Castle Rock Parks 2017 Updates

A. Philip S. Miller Park - Special Events:

- Since the opening of the Miller Activity Complex (MAC) coordinating special events at this facility has become a full-time job.
- There are several scheduled events scheduled this year at the Millhouse, Amphitheater, and the Plaza. Events this year include, the Summer Concert Series, Downtown After 5, Western Heritage Welcome Week and the Harvest Festival.

B. Festival Park:

- This project was planned through a collaborative effort of residents, the Downtown Development Authority, Downtown Merchants Association and the Town.
- The goals are to enhance the park, boost the success of the adjacent Downtown business district and create an active public gathering space for both work and relaxation.
- Funding sources include the Town of Castle Rock contributing \$2.9MM and Downtown Development Authority funding \$4MM.
- Estimated completion to be November of this year
- Contractor is M.A. Mortenson

C. Operation & Maintenance Facility:

- The Town's Facilities Department and Parks Maintenance Division will move to a new location due to a significant increase in workforce over the last several years
- The new location will be at 1400 Caprice Drive

D. East Plum Creek Trail Southern Extension:

- This trail is part of a larger statewide trail system known as the Colorado Front Range Trail
- The Town of Castle Rock was awarded a \$1MM grant from Great Outdoors Colorado (GOCO) to help complete construction of the 2-mile southern section
- Construction is expected to start in late 2018 or early 2019

E. National Trails Day at Rueter-Hess Reservoir:

- The Town of Castle Rock hosted its annual National Trails Day at the Rueter-Hess Reservoir
- Staff offered guided hikes from 9 a.m. - noon
- The reservoir is currently only open to the public during programmed registration

1. Adjourn Joint Meeting

Joint meeting was adjourned at approximately 6:30 p.m.

IV. Determination of Parks Advisory Board Quorum

Attendee Name	Title	Status	Arrived
Mark Schenecker	Member	Absent	
Chris Sommers	Member	Absent	
Abraham Medina	Chairman	Present	
Richard Vaughn	Chairman Elect	Present	
Larry Ziegler	Member	Present	
Stephanie Stanley	Member	Absent	
Inge Taxar	Member	Present	
Len Abruzzo	Member	Present	
Dennis Adams	Member	Present	

Randall Burkhardt	Asst. Dir, Parks, Trails, Building Grounds	Present	
Jackie Lopez	Business Resource Technician	Present	

V. Business Meeting

1. Parks Advisory Board - Regular Meeting - Apr 3, 2017 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Richard Vaughn, Chairman Elect
SECONDER:	Dennis Adams, Member
AYES:	Medina, Vaughn, Ziegler, Taxar, Adams
ABSENT:	Schenecker, Sommers, Stanley, Abruzzo

VI. Adjournment

The next meeting is the annual joint meeting with COSAC and is scheduled on Thursday, August 7, 2017. The meeting will be hosted by Douglas County Parks, Trails and Building Grounds. The meeting will be held at the Highland Heritage Regional Park West Fields, Picnic Shelter F. Dinner will be served at 5 p.m. and the meeting will begin at 5:30 p.m.