



# MINUTES OF THE REGULAR MEETING

*Castle Rock Parks And Recreation Commission*

*September 20, 2017*

**CALL TO ORDER:** The meeting of the Parks and Recreation Commission was held on September 20, 2017 at the Millhouse at Philip S. Miller Park, Castle Rock, CO. Aaron Nagel called the meeting to order at approximately 5:00 p.m.

## **COMMISSION MEMBERS:**

Aaron Nagel (Chair)

Brian Glotzbach (Vice Chair)

Michael Waggoner (late)

Suzanne Klein (late)

Joe Thielen

Sarah Grider

## **COUNCIL LIAISONS:**

Mayor Jennifer Green

## **STAFF MEMBERS:**

Jeff Smullen

Brian Peterson

Bob Maloney

Mike Kilman

Jennifer Martin

Maia Aman

## **GUESTS:**

Anonymous guest

## **I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA**

No modifications.

## **II. PUBLIC COMMENT**

No public comment.

## **III. MINUTES OF THE REGULAR MEETING (REVIEW / APPROVAL)**

**ACTION:** Approve the minutes from the August 16, 2017 Parks and Recreation Commission meetings as transcribed.

**MOTION:** Joe Thielen

**SECOND:** Brian Glotzbach  
Motion passes 4-0

## **IV. 2017 PUBLIC LANDS DAY AT WOODLANDS BOWL OPEN SPACE ON SATURDAY, SEPT. 30**

*Presented By Barbara Spagnuolo, Natural Resource Specialist*



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Barbara Spagnuolo, the Town's Natural Resource Specialist, formally invited Parks and Recreation Commission members to attend this year's Public Lands Day Event from 9-11 a.m. Saturday, Sept. 30.

Public Lands Day is a national celebration of all public lands to generate awareness for our community's treasured natural assets. Castle Rock's local event will take place at the Woodlands Bowl Open Space. Interested parties will help install interpretative panels and participate in a guided hike.

This event will be held in partnership with local nonprofit, the Douglas Land Conservancy (DLC). DLC is dedicated to the protection and conservation of the natural character, habitat and open spaces of Douglas County. DLC has a conservation easement on the Woodlands Bowl Open Space property.

## **V. RECOMMENDATION FOR ORDINANCE NO. 2017 - AMENDING CHAPTER 17.30 OF THE TOWN OF CASTLE ROCK MUNICIPAL CODE BY ADDING A NEW SECTION 17.30.035 CREATING THE PL-3 ZONE DISTRICT**

*Presented By Jeff Smullen, Assistant Director of Parks and Recreation*

Based on community feedback and giving consideration to the request from Town residents to consider a zone district for Rock Park that would define the scope of allowed uses and standards on future development, the Parks and Recreation Department will present an ordinance to Town Council on October 17, 2017, amending the Town of Castle Rock's Municipal Code Chapter 17.30, POS Parks, Recreation and Open Space District adding a new Section 17.30.035, to create a new zone district, the PL-3 District.

Upon proceeding with the formal rezoning of Rock and Philip S. Miller parks earlier this year, citizens expressed concerns regarding the rezoning of Rock Park to a Public Land District. These concerns prompted Town Council to withdraw the request to rezone Rock Park under the PL-2 designation. Subsequently, staff have drafted an ordinance to create a PL-3 zone district that will more appropriately update Rock Park's zoning.

The existing permitted uses within Rock Park's R-1 designation include one-family detached dwellings. Permitted uses within the proposed PL-3 District will include open space and wildlife sanctuary, trails and associated service facilities such as restrooms, picnic pavilions and information kiosks, the star and flagpole located at Rock Park and their related maintenance, off-street parking and driveways, temporary community events sponsored by the Town of Castle Rock, and various accessory uses including rock stabilization, rock fall



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mitigation, public utilities such as water, storm water, electric and similar uses, excluding commercial communication towers and facilities.

A neighborhood meeting was held Thursday, September 7, 2017, to present the proposed ordinance to the public. The consensus from the attendees at the meeting was positive and supportive of the creation of the new PL-3 zone district.

The Department will present the PL-3 Zone District to the Town's Planning Commission on Sept. 28, 2017. Pending approval and feedback received from the Parks and Recreation Commission, the Department will submit an ordinance to Town Council. Rezoning of both park properties will then proceed early next year.

Aaron Nagel asked for clarification in the difference between Municipal Code 17.30 and 17.30.035. Jeff Smullen explained that the permitted uses between the zone designations are very similar, but the new proposed district will allow for the star and flagpole, while also protecting the property as a natural area. The height restrictions in PL-1 were too low to allow for the existing amenities, and residents had concerns over the permitted uses allowed within the PL-2 designation.

Sarah Grider asked if any other parks would receive this designation. Jeff Smullen explained that at this point in time, only Rock Park is planned to be zoned PL-3 District.

Michael Waggoner asked what Festival Park's zoning classification is. Jeff Smullen responded by stating that it's currently zoned as business. The Department can rezone business parcels and will likely rezone the property in the future.

- ACTION:** I move to recommend that Town Council approve the Ordinance as introduced by Title.
- MOTION:** Brian Glotzbach
- SECOND:** Joe Thielen
- Motion passes 5-0



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## VI. DISCUSSION / DIRECTION: NEIGHBORHOOD PARK SITE SELECTION

*Presented By Jeff Smullen, Assistant Director of Parks and Recreation*

Throughout August, the Department hosted two public meetings to garner public input for selecting the location for the next neighborhood park. Approximately a dozen residents attended both meetings. An online survey was also posted to the Town's website for a one month period. Between the meetings and online survey, 547 survey responses were received. Public input weighted heavily on the respondents' location, as well as the amenities that currently exist in relation to the potential development sites.

Of the 547 submitted responses, 58.7 percent indicated they prioritize the Meadows F18 Lot 2 as their first priority for development. The Meadows site was followed by Cobblestone Ranch Tract L with 17.4 percent; Castlewood Ranch Tract L with 13 percent; Terrain Lot 2 with 6.8 percent; and, Crystal Valley South / Park School with 3.5 percent.

Several residents from Cobblestone Ranch commented that they are the only neighborhood that does not have access to a Town park within their development. Several residents from Castlewood Ranch expressed interest in turning their site into a natural area with soft-surface hiking trails and improved landscaping.

If Commission and Town Council set Cobblestone as the direction, it will be important to note that the Town will still be working with a limited budget that would restrict the site's potential. Cobblestone is more of a regional park that would need to be master planned prior to beginning construction.

Based on public input and analysis, staff is recommending the Meadows F18 Lot 2 for development. This site will serve the largest number of people and will maximize the budget due its relative smaller size. The project is also close to existing infrastructure and amenities at Aspen View Academy Charter School.

Next, the Department will seek a recommendation from Town Council. Upon Council approval, the Parks Planning Division will issue a request for proposal for park design. Additional public input will be sought during the park design process. The Town will begin construction in 2018.

Brian Glotzbach expressed concerns over funding. Selecting a smaller site given the current available funding will lead to the development of a higher quality park for residents. Brian Glotzbach also suggested focusing on



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the site that will serve the greatest number of people to prevent overcrowding at existing parks.

Joe Thielen expressed agreement Brian Glotzbach's statements and further noted that developing Cobblestone would be ideal if planned through regional partnership, since it has the potential to function as a regional park.

Aaron Nagel expressed concern that making a final recommendation for site selection is difficult without fully knowing the type of amenities that will go into the park upon completion, but from assessing the data and public support, the Meadows site does seem like the best fit at this point in time.

Michael Waggoner asked what drives the timeline for neighborhood park development and why the Town is focusing on selecting a neighbored park over planning for the next regional park. Jeff Smullen explained that the Town has done an excellent job of providing both regional and smaller neighborhood parks to residents spread throughout Castle Rock. The Town's current regional focus is developing recreation amenities at Rueter-Hess Reservoir. As the Town continues to grow, it will need to continue to build additional neighborhood parks to maintain pace and continue to provide established service levels to residents.

- ACTION:** The Parks and Recreation Commission recommends Meadows F18 Lot 2 as the next neighborhood park site.
- MOTION:** Joe Thielen
- SECOND:** Sarah Grider
- Motion passes 6-0

## VII. PARKS AND RECREATION COMMENTS

*Presented By Parks and Recreation Staff*

Recreation Manager, Mike Kilman, told Commission members about the Department's Zumba Glow event. This year's event raised \$2,600 for the Town's Adaptive Recreation program and nearly 300 people attended from across the Front-range.

Mike Kilman also provided the Commission benchmarking data for the Department's scholarship program. Many municipalities provide scholarships for only programming or only facility admissions, but the Town's Recreation Department is proud to offer both.



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The Department also held its first successful job fair. The event was well attended and generated applications for Front-desk, lifeguard and the Outdoor Coordinator positions.

In August, the Amphitheater at Philip S. Miller Park hosted its first sold-out concert featuring Little River Band with 1,800 in attendance.

Holiday lighting will begin downtown along Perry and Wilcox streets on Oct. 9. Many maintenance staff will switch to night shifts for traffic purposes.

Property closings are scheduled for the East Plum Creek Trail extension project. Trails Planner, Rich Havel, and Construction Manager, Brian Peterson, will host a public outreach meeting to hike a section of the proposed trail upon property acquisition.

On Monday, September 25, the Department will host its second Your Town Academy class at the Millhouse at Philip S. Miller Park. The class will learn how the Department functions and will take a tour of Festival Park.

## **VIII. COMMISSION COMMENTS**

No comments.

## **IX. ADJOURNMENT**

**MOTION:** Michael Waggoner  
**SECOND:** Joe Thielen  
Motion passes 6-0

