



MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

August 16, 2017

CALL TO ORDER: The meeting of the Parks and Recreation Commission was held on August 16, 2017 at the Millhouse at Philip S. Miller Park, Castle Rock, CO. Aaron Nagel called the meeting to order at approximately 5:00 p.m.

COMMISSION MEMBERS:

Aaron Nagel (Chair)

Brian Glotzbach (Vice Chair)

Michael Waggoner

Suzanne Klein

Joe Thielen (attended park tour only)

Sarah Grider

COUNCIL LIAISONS:

Mayor Jennifer Green

STAFF MEMBERS:

Jeff Smullen

Brian Peterson

Bob Maloney

Mike Kilman

Jennifer Martin

Maia Aman

GUESTS:

Dennis Carnahan

I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

No modifications.

II. PUBLIC COMMENT

No public comment.

III. MINUTES OF THE REGULAR MEETING (REVIEW / APPROVAL)

ACTION: Approve the minutes from the June 21 and July 19, 2017 Parks and Recreation Commission meetings as transcribed.

MOTION: Michael Waggoner

SECOND: Brian Glotzbach
Motion passes 5-0

IV. COMMISSION COMMENTS

Commission Chair Aaron Nagel presented Dennis Carnahan, Crew Leader from



MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

August 16, 2017



Keepers of the Rock, with the Community Champion Award received from the Colorado Parks and Recreation Association.

Keepers of the Rock maintains Rock Park in partnership with the Town's Teen Court Program. Keepers improves the physical quality of the trails and landscape for the Town's namesake, Castle Rock, while providing community service opportunities to first-time criminal offenders through park beautification and maintenance. Keepers is an outstanding example of volunteer crew leaders and department staff providing a positive and encouraging environment for youth offenders to pay restitution and build pride and ownership for the community through service.

Keepers of the Rock was established in 2004. Committed Project Manager, Dennis, has been involved since nearly its inception, and is instrumental to the program's success. Dennis leads the teen crews and takes the time to teach youth the importance that trail building and restoration activities can have on overall conservation efforts.

The Commission is honored to announce that Dennis Carnahan has been selected by the Colorado Parks and Recreation Association as the 2017 Community Champion Award Winner. This prestigious award is chosen based on an individual's significant effort to influence and improve the quality of community through parks, recreation and public service. Through his involvement with Keepers of the Rock, Dennis demonstrated a proven record of outstanding volunteer service and is deserving of this award.

Parks and Recreation Staff would like to invite Dennis and his wife, Pat, to formally accept this award at the Colorado Parks and Recreation Association's annual banquet in Keystone on Thursday, October 5. Staff will follow up to confirm the details for this event.

Commission members thanked Dennis for his hard work and efforts put in over the years. The community and Town have benefited greatly.

Prior to adjourning for the neighborhood park site tour, Assistant Director of Parks and Recreation, Jeff Smullen, directed Commission to review the calendar items listed in the monthly report. Aaron Nagel asked a follow up question regarding whether or not the Town or Department tracks the influx of tax revenue generated from special events like softball tournaments. Staff said they would follow up with Finance to see the type of data or reporting that may be available.



MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

August 16, 2017



V. ADJOURN TO NEIGHBORHOOD PARK SITE SELECTION TOUR

- MOTION:** Brian Glotzbach
SECOND: Michael Waggoner and Suzanne Klein
Motion passes 5-0

Assistant Director Jeff Smullen, along with park staff Brian Peterson and Maia Aman, led Commission members on a tour of five neighborhood park sites. The tour proceeded to potential development areas in the Crystal Valley, Castlewood Ranch, Cobblestone Ranch, Terrain and Meadows neighborhoods. At each site, Jeff Smullen summarized site analysis based on the following criteria:

- Existing nearby public and private recreation amenities,
- Existing nearby access to open space and trails;
- Anticipated cost of development;
- Recreation programming potential;
- The current population density and projected growth rate for the site's surrounding area; and,
- The site's operational budget impact.

The intent of the tour was to provide supporting background information to eventually offer a recommendation to Commission for selecting the next neighborhood park location. Staff will present a final recommendation to Commission at its September 20, 2017 meeting date. Staff will then provide a recommendation to Town Council on October 3, 2017. Pending Council approval for a site, staff will issue a Request for Proposal to bid out the project and begin design work. Construction is planned to commence in 2018.

