



MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

December, 21 2016

CALL TO ORDER: The meeting of the Parks and Recreation Commission was held on December, 21 2016 at the Millhouse at Philip S. Miller Park, Castle Rock, CO. Aaron Nagel called the meeting to order at approximately 5:00 p.m.

COMMISSION MEMBERS:

Aaron Nagel (Chair)
Tim Miller (Vice Chair)
Brian Glotzbach

Michael Fronczak
Michael Waggoner
Josie Mekelburg (absent)

COUNCIL LIAISONS:

Jennifer Green (Mayor Elect)

Dave Corliss (Town Manager)

STAFF MEMBERS:

Jeff Brauer
Jeff Smullen
Jennifer Martin
Mike Kilman

Bob Maloney
Brian Peterson
Maia Aman

I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

None.

II. PUBLIC COMMENT

None.

III. MINUTES OF THE REGULAR MEETING (REVIEW / APPROVAL)

ACTION: Approve the minutes from the November 16, 2016 Parks and Recreation Commission meeting as transcribed.

MOTION: Tim Miller

SECOND: Brian Glotzbach
Motion passes 5-0

IV. YEAR IN REVIEW

Presented By Jeff Brauer, Director of Parks and Recreation

Jeff Brauer provided the Parks and Recreation Commission an overview of the Department's 2016 highlights. Key points included:



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- Within the Administrative Division, a significant number of personnel changes took place throughout the year, but the Department is now fully staffed and running at an operational high. Process improvements including Event Management Software, Cartegraph asset management and Sub-it-up schedule management were established and staff training with these systems will be implemented throughout 2017.
- Within the Parks, Open Space and Trails Division:
 - Phase II Construction of Philip S. Miller Park was completed and the project received prestigious recognition through Engineering News Record's Best Project Award in the mountain-west region.
 - Staff completed construction of the Wolfensberger Pedestrian Bridge. The bridge connects Ridgeline Open Space to the trails at Philip S. Miller Park, furthering the Town's strategic initiative of improving connectivity and walkability within the community.
 - The design of Festival Park was also completed, along with its bid process. A construction contract was approved by Town Council in November and construction will commence early next year.
 - Staff submitted and received a \$1million grant award for the southern extension of East Plum Creek Trail through Great Outdoors Colorado's Connect Initiative.
- The Golf Division experienced a very successful year. After implementing several capital improvements from the installation of permanent restroom facilities to concrete cart paths, Red Hawk Ridge saw record breaking annual revenue since opening in 1999.
- The Maintenance Division scaled Rock Park, reorganized their staffing structure, snow plowed 75 miles of streets, implemented Operation Castle Bloom and several staff received certifications in playground safety, CPR and backflow.
- The Recreation Division implemented capital improvements at Butterfield Pool and at the Recreation Center, saw 105% cost recovery at the Miller Activity Complex, raised over \$6,000 for special needs programming, awarded 59 families \$7,540 worth of scholarships and provided recreational and community based programming to nearly 20,000 residents throughout the year.

Commission members congratulated staff on the completion of a successful year. Mayor Elect Jennifer Green further commented on the success of cost recovery at the Miller Activity Complex.

V. PARKS AND RECREATION DIRECTOR COMMENTS

Presented By Jeff Brauer, Director of Parks and Recreation



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Reindeer Games was held at Philip S. Miller Park on Dec. 16. The premiere event attracted over 1,000 people and saw huge success as residents enjoyed hot chocolate, s'mores, a winter-themed obstacle course, a polar express, Santa's sleigh and live reindeer.

The annual Daddy Daughter Ball will be held at the Douglas County Events Center on Friday, Feb. 10, 2017.

VI. ADJOURNMENT

MOTION: Brian Glotzbach
SECOND: Tim Miller
Motion passes 5-0

