

MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

July 20, 2016



CALL TO ORDER: The meeting of the Parks and Recreation Commission was held on July 20, 2016 at the Miller Activity Complex, Castle Rock, CO. Aaron Nagel called the meeting to order at approximately 5:00 p.m.

COMMISSION MEMBERS:

Aaron Nagel (Chair)	Michael Fronczak
Tim Miller (absent)	Michael Waggoner
Brian Glotzbach	Josie Mekelburg (absent)
Wendy Hernandez (absent)	

COUNCIL LIAISONS:

Jennifer Green (absent)	Mark Heath (absent)
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STAFF MEMBERS:

Jeff Brauer	Mike Kilman
Jeff Smullen	Bob Maloney
Jennifer Martin	Brian Peterson

DOUGLAS COUNTY PARKS:

Randy Burkhardt	Curt Sloan
Jackie Lopez	

DOUGLAS COUNTY PARKS ADVISORY BOARD MEMBERS:

Dennis Adams	Abe Medina
Mark Schenecker	Inge Taxar
Richard Vaughn	Larry Ziegler

I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

No TAG Representative. Item 9 will be eliminated from Agenda.

II. PUBLIC COMMENT

None.

III. WELCOME AND INTRODUCTION OF TOWN OF CASTLE ROCK PARKS AND RECREATION COMMISSION MEMBERS AND STAFF AND DOUGLAS COUNTY PARKS ADVISORY BOARD AND STAFF





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Aaron welcomed all parties and everyone introduced themselves to each other.

IV. MINUTES OF THE REGULAR MEETING (REVIEW / APPROVAL)

ACTION: Approve the minutes from the June 15, 2016 Parks and Recreation Commission meeting as transcribed.

MOTION: Brian Glotzbach

SECOND: Michael Waggoner
Motion passes 4-0

V. UPDATES FROM DOUGLAS COUNTY PARKS

Presented By Randy Burkhardt, Assistant Director of Parks and Trails – Douglas County

East West Regional Trail

- Extend trail into Parker
- Applied for GOCO Grant
- Since 2002, the County has finished 23 miles of trail
- Douglas County's section will be soft surface trail; Parker's section of trail will be concrete
- There will be three underpasses

Highland Heritage Regional Park

- Install two lighted multipurpose synthetic turf fields
- Lighting through Carolina High Mast (CHM), providing Class III LED Illumination with
- Adding 180 parking stalls
- 18 fitness stations installed at various locations in the park
- Bike skills area completed

Rueter-Hess Reservoir

- Agencies are in the design stage

Highline Canal

- Denver Water is in the process of doing a tree survey along the canal

VI. UPDATES FROM TOWN OF CASTLE ROCK

Presented By Jeff Smullen, Assistant Director of Parks and Recreation

Jeff Smullen outlined the twelve priorities from the Parks and Recreation



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Department's approved three-year strategic plan 2015-2017. The twelve priorities include:

1. Philip S. Miller Park
 - a. Focus on the development of Philip S. Miller Park as a signature community asset, place of community celebration and economic driver through tourism and development.
2. Festival Park
 - a. Collaborate with the Downtown Development Authority to redevelop Festival Park as a showcase in downtown Castle Rock.
3. Increase Programs and Community Events
 - a. Increase special programs and community event offerings throughout the park system.
4. Improve walkability through trail development
 - a. Improve connectivity / walkability of the community through right of ways, trails and accessible open space.
5. CAPRA Accreditation
 - a. Earn and Maintain CAPRA Accreditation.
 1. Commission for Accreditation of Park and Recreation Agencies (CAPRA)
 2. 141 accredited Parks and Recreation agencies nationwide
 3. 4 in the State of Colorado
 4. Earned CAPRA accreditation in 2015
6. Monitor Financial Performance of the MAC
 - a. Monitor the financial performance of the new Miller Activity Complex (MAC) and debt management to determine actual cost recovery of the new facility.
 1. 2015 – 105% Cost Recovery
7. O&M Facility Planning
 - a. Complete maintenance facility space planning efforts and plan for relocation from the existing service center.
 1. 2017 Planning
 2. 2018 Construction
8. Improvements at Red Hawk Ridge Golf Course
 - a. Improve the facilities at Red Hawk Ridge Golf Course to remain competitive in the golf industry and to improve the value to the customer and community.
 1. Concrete Cart Paths
 2. Composting Restrooms
 3. Driving Range Access
 4. Range Ball Machine
 5. Kitchen Improvements





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9. Life Cycle replacement plan
 - a. Effectively manage and protect existing capital assets through appropriate evaluation and funding of life cycle asset replacement or repair.
 1. Cartegraph Implementation Fall 2016
 1. Jennifer will send invite to Douglas County Parks for our overview discussion on August 4.
10. Recreation Facility Study
 - a. Complete a data-driven park and recreation facility study to assist in capital construction prioritization discussion with Town Council.
 1. Study planned for 2017
11. Rueter-Hess Reservoir
 - a. Support Parker Water and Sanitation District and the Rueter-Hess Recreation Authority in providing recreation opportunities at Rueter-Hess Reservoir.
12. Planning for the next neighborhood park
 - a. Plan and design the next neighborhood park as funding becomes available.

VII. DOUGLAS COUNTY PARKS ADVISORY BOARD AND STAFF COMMENTS

Randy thanked everyone for updates. He thinks staff “knocked it out of the park” with the design of Philip S. Miller Park. Curt Sloan thinks that Castle Rock has a phenomenal park system.

VIII. PARKS AND RECREATION COMMISSION COMMENTS

None.

IX. UPDATES FROM TEEN ADVISORY GROUP

None. Removed from Agenda.

X. PARKS AND RECREATION DIRECTOR COMMENTS

Presented By Jeff Brauer, Director of Parks and Recreation

A resolution supporting the application for a Great Outdoors Colorado (GOCO) Grant for the East Plum Creek Trail extension heading south was endorsed by Council at the July 19 meeting. Jeff hopes that both Douglas County and the



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Town are successful with their GOCO grant requests for this cycle.

The next concert in our free concert series at Philip S. Miller Park, will be Thursday, July 21 at 6:30 p.m. with the Deja Blu Band.

Raptors over the Rock, will be held on August 17 from 5:30 – 7:30 p.m. at the Philip S. Miller Amphitheater. The raptor event is sponsored by Nature's Educators, Douglas Land Conservancy and the Town of Castle Rock. Attendees will get to hear an educational presentation followed with a meet and greet with the raptors.

The Amphitheater at Philip S. Miller Park will also play host to the Colorado Symphony through the Town's Celebration Concert Series. Tickets for the event can be purchased online.

XI. VOTE FOR TOWN OF CASTLE ROCK CHAIR AND VICE CHAIR – PARKS AND RECREATION COMMISSION

ACTION: Elect Aaron Nagel as Chair for the Parks and Recreation Commission for the 2016-2017 term.

MOTION: Michael Waggoner

SECOND: Brian Glotzbach
Motion passes 4-0

ACTION: Elect Tim Miller as Vice Chair for the Parks and Recreation Commission for the 2016-2017 term.

MOTION: Brian Glotzbach

SECOND: Michael Fronczak
Motion passes 4-0

XII. ADJOURNMENT

MOTION: Michael Waggoner

SECOND: Brian Glotzbach
Motion passes 4-0

