

MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

June 15, 2016



CALL TO ORDER: The meeting of the Parks and Recreation Commission was held on June 15, 2016 at the Miller Activity Complex, Castle Rock, CO. Aaron Nagel called the meeting to order at approximately 5:00 p.m.

COMMISSION MEMBERS:

Aaron Nagel (Chair)	Michael Fronczak (first meeting)
Tim Miller (Vice Chair)	Michael Waggoner (first meeting)
Brian Glotzbach	Josie Mekelburg (late)
Wendy Hernandez (first meeting)	

COUNCIL LIAISONS:

Mark Heath	Jennifer Green
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STAFF MEMBERS:

Jeff Brauer	Mike Kilman
Jeff Smullen	Bob Maloney
Jennifer Martin	

I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

None.

II. PUBLIC COMMENT

None.

III. WELCOME NEW PARKS AND RECREATION COMMISSION MEMBERS

Jeff Brauer welcomed new Commission members Michael Fronczak, Michael Waggoner and Wendy Hernandez.

IV. MINUTES OF THE REGULAR MEETING (REVIEW / APPROVAL)

ACTION: Approve the minutes from the April 20, 2016 Parks and Recreation Commission meeting as transcribed.

MOTION: Tim Miller

SECOND: Brian Glotzbach
Motion passes 6-0



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V. GREAT OUTDOORS COLORADO GRANT UPDATE

Presented By Jeff Brauer, Director of Parks and Recreation

- ACTION:** Endorse a Grant Application for a Connect Initiative Grant from the State Board of the Great Outdoors Colorado Trust Fund for the completion of the East Plum Creek Trail Phase 5 Project.
- MOTION:** Brian Glotzbach
- SECOND:** Tim Miller
- Motion passes 6-0

VI. RUETER – HESS RESERVOIR PROJECT UPDATE

Presented By Jeff Brauer, Director of Parks and Recreation

Jeff Brauer provided an update from the June 10, 2016 Recreation Authority Board Meeting with regards to phasing options to Rueter – Hess Reservoir. The full PowerPoint was included in the meeting packet.

VII. CIVIC ACADEMY

Presented By Jeff Smullen, Assistant Director Parks and Recreation

Jeff Smullen provided an overview of the new Civic Academy that will run on eight Monday's between August 29 – November 7 from 6:00 – 8:30 p.m. Applications are being accepted through June 2016. There is a 30-person attendance capacity for the program with residents having first priority. The Parks and Recreation Department presentations will occur on October 17.

Michael Fronczak thinks it's a great idea to reach out to the Town / Community and wanted to commend Council for recommending the program.

Tim Miller applied for the program.

VIII. REVIEW / DISCUSSION: PARKS AND RECREATION BUDGET

Presented By Jeff Brauer, Director of Parks and Recreation

Jeff Brauer presented an overview of the 2016 budget and discussed possible changes to future impact fee rates.



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IX. PARKS AND RECREATION DIRECTOR COMMENTS

Presented By Jeff Brauer, Director of Parks and Recreation

A budget workshop was held prior to the actual Town Council agenda items on June 14.

Tabor surplus will be discussed at the next Town Council meeting.

Mike Kilman updated Commission members on recent staff changes. Dan Wahl (from University of Denver) was hired to refill the Facilities Supervisor position vacated by Mike Kilman's promotion to Recreation Manager, Matt Gasser (from University of Lafayette) was hired to refill the Athletics Supervisor position at the MAC vacated by Nicole Stehlik and Heather Rossiter (internal candidate – Facility Coordinator) was promoted to Special Programs Supervisor and Jennifer Martin was promoted to Business Analyst. We will be filling the Facility Coordinator position vacated by Heather Rossiter's promotion. Brian Peterson (from Turner Construction) filled the Park Planning and Construction Manager vacated by Jeff Smullen's promotion to Assistant Director. In addition, in Parks Maintenance, we now have three Parks and Open Space Supervisors – John Jorgensen, Cory White and Ian Hamilton. We are in the process of filling the Administrative Supervisor position.

Philip S. Miller Park Amphitheater will host four free concerts this summer on select Thursday nights – July 7, July 21, August 18 and September 8 from 6:30 – 8:00 p.m. with different genres of music playing each event. Food, beverage and merchandise sales will be available.

The Beti Bike Bash, women's mountain biking event, will be held at the Philip S. Miller Park trails this coming weekend – June 18-19, 2016.

Parks and Recreation Commission members will need to vote on Chair and Vice Chair at the July meeting. By-laws will be emailed to members.

X. COMMISSION COMMENTS

Aaron welcomed new Commission members.

XI. ADJOURNMENT

MOTION: Brian Glotzbach



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SECOND: Michael Fronczak
Motion passes 6-0

