



# MINUTES OF THE REGULAR MEETING

*Castle Rock Parks And Recreation Commission*

*February 17, 2016*

**CALL TO ORDER:** The meeting of the Parks and Recreation Commission was held on February 17, 2016 at the Miller Activity Complex, Castle Rock, CO. Aaron Nagel called the meeting to order at approximately 5:00 p.m.

## **COMMISSION MEMBERS:**

Aaron Nagel (Chair)	Michael Brumbaugh
Tim Miller (Vice Chair)	Kevin Cochran
Michael Langenkamp (absent)	Brian Glotzbach
Josie Meikelburg	

## **COUNCIL LIAISONS:**

Mark Heath (absent)	Jennifer Green
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## **STAFF MEMBERS:**

Jeff Brauer	Eileen Matheson
Jeff Smullen	Jenny Nagel
Jennifer Martin	

## **GUESTS:**

Dennis Carnahan	John Berry
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## **I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA**

None.

## **II. PUBLIC COMMENT**

Dennis Carnahan provided a 2015 annual report for Keepers of the Rock. Keepers of the Rock volunteered 156 hours and Teen Court participants volunteered 460 hours in 2015.

John Berry lives off of 5<sup>th</sup> Street and Valley Drive in Castle Rock and would like a trail or sidewalk created from Woodlands Boulevard to Founders Parkway, as pedestrian crossings in this area are a safety concern to him. He is also advocating for a trail on the south side of 5<sup>th</sup> street to Woodlands Boulevard.

## **III. MINUTES OF THE REGULAR MEETING (REVIEW / APPROVAL)**



# MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

February 17, 2016



**ACTION:** Approve the minutes from the January 20, 2016 Parks and Recreation Commission meeting as transcribed.

**MOTION:** Brian Glotzbach

**SECOND:** Tim Miller  
Motion passes 6-0

## IV. HABITAT CONSERVATION PLAN

*Presented By Jeff Brauer, Parks and Recreation Director*

Jeff Brauer presented an overview of the Incidental Take Permit associated with the Douglas County Habitat Conservation Plan for the Preble's meadow jumping mouse that is set to expire on May 11, 2016, 10 years from initial issuance.

**ACTION:** Endorse the approval of a resolution supporting a renewal to the Intergovernmental Agreement between the Town of Castle Rock, Town of Parker and Board of County Commissioners of the County of Douglas for the continued implementation of the Douglas County Habitat Conservation Plan; and authorizing the application for the renewal of the Incidental Take Permit with the U.S. Fish and Wildlife Service related to the Preble's meadow jumping mouse.

**MOTION:** Kevin Cochran

**SECOND:** Brian Glotzbach  
Motion passes 6-0

## V. PARK, OPEN SPACE AND TRAIL COUNTS

*Presented By Jeff Smullen, Park Planning and Construction Manager*

Jeff Smullen presented data collected in 2015 from 12 pedestrian and vehicle counters. The counters were placed on the East Plum Creek Trail at Festival Park and Meadows Parkway, Gateway Mesa Open Space, Hangman's Gulch Trail, Matney Disc Golf Course, Quarry Mesa, Ridgeline Open Space at Clear Sky Way and at the Coachline Trailhead, Rock Park, and at Philip S. Miller Park on the Challenge Hill, the Gold Loop Trail and the main park entrance.

## VI. PROPOSED POS-1 ZONE DISTRICT CHANGES

*Presented By Jeff Smullen, Park Planning and Construction Manager*

Jeff Smullen provided an overview of Public Open Space (POS – 1) and (POS – 2) zone districts. Most parks are currently zoned as planned development, residential or business. The goal of the proposed ordinance is to



# MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

February 17, 2016



amend the POS-1 and POS-2 zone districts to ensure they are consistent with the existing and proposed uses established within parks.

**ACTION:** Endorse the approval of an ordinance repealing and reenacting Chapter 17.30 of the Castle Rock Municipal Code regarding the POS Zoning District.

**MOTION:** Brian Glotzbach

**SECOND:** Michael Brumbaugh  
Motion passes 5-0

## VII. UPDATES FROM TAG REPRESENTATIVE

*Presented By Josie Mekelburg, TAG Representative*

The group raised \$1,504 during the raffle at the Daddy Daughter Ball earlier this month. There were 1,300 tickets sold to the event.

## VIII. PARKS AND RECREATION DIRECTOR COMMENTS

*Presented By Jeff Brauer, Director of Parks and Recreation*

The Rueter-Hess Reservoir open house is on Saturday, February 27 at the Recreation Center. If unable to attend, an online survey is available for completion to share thoughts on the types of recreation activities available.

Last night at the Town Council meeting, representatives from the Castle Rock Parks and Trails Foundation approached Council requesting they consider a policy regarding petitions within parks, open spaces and public facilities. Council gave the Town attorney direction to research such a policy.

A total of 185 applications were received for the Parks and Recreation Assistant Director position; supplemental questionnaires were sent out to 15 candidates and the selection will be narrowed to five by the end of this week.

Town Council approved a lease-purchase agreement for equipment at Red Hawk Golf. Golf is working on clubhouse improvements including restroom updates, installation of a walk-in cooler and other kitchen updates. Cart path construction on holes one, two and 18 will begin soon as well. The course officially opened today for golf.

## IX. COMMISSION COMMENTS



# MINUTES OF THE REGULAR MEETING

*Castle Rock Parks And Recreation Commission*

*February 17, 2016*



Tim Miller inquired if the investigation into the break-in at Red Hawk has concluded. No one has been arrested but investigators are working off of video surveillance footage.

Tim Miller inquired also whether community feedback has been received regarding trail closures and muddy trail conditions. There is no ordinance against using trails during trail closures, but the Town's Facebook page has alerted the public of trail closures and appropriate riding conditions. New signs have also been installed alerting riders of muddy/dry trail conditions.

## **X. ADJOURNMENT**

**MOTION:** Michael Brumbaugh  
**SECOND:** Brian Glotzbach  
Motion passes 5-0

