



MINUTES OF THE REGULAR MEETING

Castle Rock Parks And Recreation Commission

February 18, 2015

CALL TO ORDER: The meeting of the Parks and Recreation Commission was held on February 18, 2015 at the Miller Activity Complex, Castle Rock, CO. Tim Miller called the meeting to order at approximately 5:00 p.m.

COMMISSION MEMBERS:

Tim Miller (Chair)

Aaron Nagel (Vice Chair)

Christi Hilgenkamp

Gabriel Quintana (absent)

Kevin Cochran

Rebecca Erickson (absent)

Michael Brumbaugh

COUNCIL LIAISONS:

Mark Heath (late)

Jennifer Green

STAFF MEMBERS:

Rob Hanna

Jeff Brauer

Jeff Smullen (absent)

Jennifer Martin

Eileen Matheson

Curt Williams

I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

The TAG update will be removed from the agenda as our TAG representative is absent.

II. PUBLIC COMMENT

Dennis Carnahan, Project Manager from Keepers of the Rock, provided the group's annual update for 2014 work completed at Rock Park. He distributed his annual report to Parks and Recreation Commission members and thanked staff and the Town for their partnership. Commission members and staff thanked Dennis for his support and dedication.

III. MINUTES OF THE REGULAR MEETING (REVIEW / APPROVAL)

ACTION: Approve the minutes from the December 17, 2014 Parks and Recreation Commission meeting as transcribed but delete the second motion of December minutes passes 6-0 (this was a typo).

MOTION: Christi Hilgenkamp

SECOND: Aaron Nagel
Motion passes 5-0





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IV. **PROPOSED 2015 COMMISSION CALENDAR – JOINT MEETING WITH DOUGLAS COUNTY PARKS ADVISORY BOARD – SEPT. 14, 2015**

Presented BY Jennifer Martin, Business Support Supervisor

ACTION: Approve the Joint Meeting with Douglas County Parks Advisory Board on Monday, September 14, 2015 and to confirm the regularly scheduled Parks and Recreation Commission meeting on Wednesday, September 16, 2015.

MOTION: Christi Hilgenkamp

SECOND: Aaron Nagel

Motion passes 5-0

V. **CONVEYANCE OF REAL PROPERTY AND THE GRANT OF A LANDSCAPE MAINTENANCE EASEMENT TO THE RED HAWK HOMEOWNERS ASSOCIATION, INC.**

Presented by Jeff Brauer, Assistant Director of Parks and Recreation

ACTION: Endorse the land transfers and easement maintenance between the Red Hawk Homeowners Association and the Town of Castle Rock to clean-up property ownership and maintenance responsibilities as outlined by staff.

MOTION: Kevin Cochran

SECOND: Christi Hilgenkamp

Motion passes 5-0

VI. **COMMENTS FROM THE DIRECTOR**

Presented by Rob Hanna, Director of Parks and Recreation

Castle Rock Zip Lines will be opening at Philip S. Miller Park on March 14 and the Headrush Tower and Aerial Trekking will open sometime in May. For more information, please visit their www.castlerockziplinetours.com

Staff will be providing an update to Town Council on March 17 on the progress of P3 Advisors for the proposed Snowflex project at Philip S. Miller Park.

Commission for Accreditation of Parks and Recreation (CAPRA) visitors will be at the Miller Activity Complex March 11-13 to review the 144 standards for agency accreditation that the Parks and Recreation staff submitted and have been working on for the last two years. Rob invited our Council liaisons and





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Commission Chair and Vice Chair to attend a dinner on Thursday, March 12 to meet the accreditation visitors.

Rich Havel, Trails Planner, will represent the Parks and Recreation Department at the Council Roadshow at Fire Station #155 in Sapphire Pointe on March 11. Rich will be on hand to discuss the new side path projects that were completed along Crowfoot Valley Road.

Councilmember Jen Green asked if staff has thought about offering indoor archery at the MAC in the future. She said that archery is currently offered at Highlands Ranch – Westridge and Parker Fieldhouse.

Festival Park design submittals have been received and a review committee interviewed four of the eight firms that submitted proposals. Staff will take a recommendation for a design consultant in March to Town Council. Public process will then begin for the design process. Construction is anticipated to begin the day after Starlighting and last approximately one year. Late summer and early fall events may be held at other locations such as the White Pavilion until further determination is made.

Staff will take a recommendation to Town Council for fireworks and/ or festival sometime in March or April.

VII. COMMISSION COMMENTS

Kevin Cochran asked what the fees were for the zip lines. Staff responded with \$69/\$89 resident/nonresident fees. Castle Rock Zip Line Tours (CRZLT) is offering grand opening specials and coupons, which are available at the MAC. For more information, visit www.castlerockziplinetours.com. CRZLT is also working on special packages and camps in conjunction with MAC programs.

Tim Miller asked if we would be utilizing the Challenge Hill at Philip S. Miller Park for Cross Fit classes. The answer was yes. New class offerings will be available in the summer MAC Guide.

Michael Brumbaugh asked if staff has thought about age limits for the indoor play structures at the MAC. Staff has hired additional attendants for busy times to help monitor all of the play areas. He also asked if staff thought about splitting the trampoline area into sections for 10 years and under and 11 and up to help minimize the younger kids jumping with the older kids that may weigh more to possibly reduce the possibility of injury.





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VIII. ADJOURNMENT

MOTION: Kevin Cochran
SECOND: Christi Hilgenkamp
Motion passes 5-0

