



## MINUTES OF THE REGULAR MEETING

*Castle Rock Parks And Recreation Commission*

*April 16, 2014*

**CALL TO ORDER:** The meeting of the Parks and Recreation Commission was held on April 16, 2014 at the Castle Rock Recreation Center, Castle Rock, CO. Ron Claussen called the meeting to order at approximately 5:00 p.m.

### COMMISSION MEMBERS:

Ron Claussen (Chair)  
Caryn Johnson  
Aaron Nagel  
Gabriel Quintana (late)

Tim Miller  
Christi Hilgenkamp  
Rebecca Erickson

### COUNCIL LIAISONS:

Mark Heath (absent)

Jennifer Green

### STAFF MEMBERS:

Rob Hanna  
Jeff Brauer  
Kristen Trbovich

Jennifer Martin  
Eileen Matheson  
Jeff Smullen

## I. ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

None.

## II. PUBLIC COMMENT

Angie DeLeo of Castle Rock Museum invited Commission members to visit the Castle Rock Civilian Conservation Corps (CCC) Camp that is on display at the Museum until the end of May. Students from Arapahoe Community College created an architectural model of the camp. There are also pictures, aerial photos and artifacts on display. This camp was located in the Castle Oaks Subdivision on the site of a future public park (not yet dedicated to the Town). Once the future park is built, Commission/ Staff may want to incorporate some of the theming as it relates to the Camp.

Ms. DeLeo is looking for another place to store the exhibit once the display ends at the end of May.

## III. MINUTES OF THE REGULAR MEETING (REVIEW / APPROVAL)

**ACTION:** Approve the minutes from the March 19, 2014 meeting as transcribed.

**MOTION:** Christi Hilgenkamp





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**SECOND:** Tim Miller  
Motion passes 6-0; Gabriel late

### IV. PROJECT SUPPORT FOR PHILIP S. MILLER PARK ADVENTURE PLAYGROUND

*Presented by Jeff Smullen, Parks Planning and Construction Manager*

**ACTION:** Endorse the recommendation of approval of GMP #4 for the Philip S. Miller Park Adventure Playground Project with Turner Construction in an amount not to exceed \$750,000.

**MOTION:** Rebecca Erickson

**SECOND:** Christi Hilgenkamp  
Motion passes 7-0

### V. BID RECOMMENDATION FOR PHILIP S. MILLER PARK TRAILS

*Presented by Jeff Smullen, Parks Planning and Construction Manager*

**ACTION:** Endorse staff's bid recommendation for the approval of a contract with Progressive Trail Design for the construction of the Philip S. Miller Park Trails and Hillside Staircase in the amount of \$247,060.

**MOTION:** Tim Miller

**SECOND:** Christi Hilgenkamp  
Motion passes 7-0

### VI. UPDATES FROM TAG REPRESENTATIVE

*Presented by Gabriel Quintana*

TAG members will volunteer at Tri the Rock on Sunday, May 18 where they will write the participant's triathlon numbers on them before the race.

There are approximately fifteen kids involved in TAG right now and some of them will be leaving for college in the fall. The Group is currently accepting applications for new members.

### VII. COMMENTS FROM THE DIRECTOR

*Presented by Rob Hanna, Director of Parks and Recreation*

Rob congratulated Council Member Jennifer Green on her reappointment to Town Council as well as her appointment to Mayor Pro Tem.

Rob advised Commission members that they should have received an invite from Turner Construction to the Philip S. Miller Park Topping Out Party for





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subcontractors on April 30 at noon at the Park. The subcontractors will be placing the last beam on the fieldhouse at this time.

The Parks and Trails Foundation have almost met their initial \$20,000 goal of donations for the fire pit project at Philip S. Miller Park. If Commission members are interested in purchasing bricks with their name or a loved one's name, they should contact Kristen Trbovich. The Foundation has been meeting with different companies such as First Bank, American Furniture Warehouse and Medved for possible sponsorship opportunities related to the amphitheater and Mill House.

Staff is still working on an agreement that should be finalized in the next 30-60 days with Royal Gorge Ziplines to have ziplines in the park potentially when the park opens in the fall.

This year's Arbor Day celebration will be held at Metzler Ranch Park with fifty students from Renaissance Magnet School on Friday, April 18.

Rob said a reminder for those Commission members whose terms expire in May to reapply for Parks and Recreation Commission (if interested) by April 29 to the Town Clerk's office.

The Boards and Commissions recognition dinner that was scheduled for June 19 may be rescheduled to another date as several Council Members are out of town at the CML conference. Updates will be provided as more information is available.

### VIII. COMMISSION COMMENTS

Tim asked about the process of closing trails at Ridgeline Open Space for the upcoming Ridgeline Rampage Race on Easter weekend.

*It is not a standard policy for us to close the trails; however, to ensure safety of the riders for the upcoming race, staff felt it was in the best interest to close the trail.*

Ron is excited about the items presented at Commission this evening.

### IX. ADJOURNMENT

**MOTION:** Christi Hilgenkamp  
**SECOND:** Tim Miller  
Motion passes 7-0

