



**TOWN OF CASTLE ROCK
FESTIVAL PARK COMMONS
GENERAL IMPROVEMENT DISTRICT**

Board of Directors:

Jason Gray, Chair
Jason Bower, Co-Chair
Jess Loban
George Teal
James Townsend
Kevin Bracken
Caryn Johnson

AGENDA

**6:00 pm
Tuesday, October 1, 2019**

**100 N. Wilcox Street
Castle Rock, CO**

- 1. Call to Order and Roll Call**
- 2. Minutes:** Approval of the September 17, 2019 Minutes
- 3. Resolution 2019-004:** Appointing the Treasurer to the Town of Castle Rock Festival Park Commons General Improvement District
- 4. Resolution 2019-005 –** Resolution Adopting the Town of Castle Rock Festival Park Commons General Improvement District 2020 Budget
- 5. Adjourn**



**TOWN OF CASTLE ROCK
FESTIVAL PARK COMMONS
GENERAL IMPROVEMENT DISTRICT**

Board of Directors:

Jason Gray, Chair
Jason Bower, Co-Chair
Jess Loban
George Teal
James Townsend
Kevin Bracken
Caryn Johnson

MINUTES

**6:00 pm
Tuesday, September 17, 2019**

**100 N. Wilcox Street
Castle Rock, CO**

1. Call to Order and Roll Call

Chair Gray called the meeting to order at 6:39pm
All Board members presented except for Townsend

2. Minutes: Approval of the September 3, 2019 Minutes

*Moved by Johnson, seconded by Teal to Approve the Minutes.
Vote 6-0*

3. Ordinance 2019-001 – Second Reading: Ordinance Accepting a Petition for the Inclusion of Certain Real Property into the Town of Castle Rock Festival Park Commons General Improvement District; Declaring the Necessity of Including the Property into the District and Providing Other Details Relating Thereto (*Approved 7-0 on September 3, 2019*)

No public comment.

*Moved by Teal, seconded by Bower to Approve Ordinance 2019-001 on second reading as presented.
Vote: 6-0*

4. Adjourn

Chair Gray adjourned the meeting at 6:41 pm.

Submitted by:

Lisa Anderson, Town Clerk



**TOWN OF CASTLE ROCK FESTIVAL PARK COMMONS
GENERAL IMPROVEMENT DISTRICT**

AGENDA MEMO

Meeting Date: October 1, 2019

TO: Board of Directors

FROM: Robert J. Slentz, District Counsel

RE: **Resolution No. 2019-004:** Appointment the Treasurer to the Town of Castle Rock Festival Park Commons General Improvement District

Executive Summary

In accordance with state statute CRS 29-1-105, the Town of Castle Rock Festival Park Commons General Improvement District 2020 Budget must be prepared and approved by the District and ratified by Town Council. In addition, the Mill Levy must be certified each year and filed with the Department of Local Affairs.

Staff Recommendation

Staff recommends appointment of a Treasurer to prepare and submit the annual budget for approval by the Board and ratification by Town Council, prepare and certify the mill levy, and file these with the Department of Local Affairs each year.

Proposed Motion

“I move to approve the Resolution as introduced by title.”

Attachments

Attachment A: Resolution

**TOWN OF CASTLE ROCK FESTIVAL PARK COMMONS
GENERAL IMPROVEMENT DISTRICT**

RESOLUTION NO. 2019-004

**A RESOLUTION APPOINTING THE TREASURER TO THE TOWN OF CASTLE
ROCK FESTIVAL PARK COMMONS GENERAL IMPROVEMENT DISTRICT**

WHEREAS, the Town Council serves as the governing body for the Town of Castle Rock Festival Park Commons General Improvement District (District); and

WHEREAS, C.R.S. 29-1-105 requires the 2020 budget to be submitted to the governing body by October 15, 2019; and

WHEREAS, the Treasurer prepares the annual budget and certifies the Mill Levy for the District, as well as files these with the Department of Local Affairs; and

WHEREAS, the Board wishes to designate a Treasurer for the District; and

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE TOWN OF
CASTLE ROCK FESTIVAL PARK COMMONS GENERAL IMPROVEMENT DISTRICT
AS FOLLOWS:**

Section 1. Appoint. The Town of Castle Rock Festival Park Commons General Improvement District appoints the Town of Castle Rock Finance Director as Treasurer for the District.

PASSED, APPROVED AND ADOPTED this 1st day of October, 2019 by the Board of the Town of Castle Rock Festival Park Commons General Improvement District on first and final reading by a vote of ____ for ____ and against.

ATTEST:

**TOWN OF CASTLE ROCK
FESTIVAL PARK COMMONS
GENERAL IMPROVEMENT DISTRICT**

Lisa Anderson, District Secretary

Jason Gray, Chair

Approved as to form:

Robert J. Slentz, District Counsel



**TOWN OF CASTLE ROCK FESTIVAL PARK COMMONS
GENERAL IMPROVEMENT DISTRICT**

AGENDA MEMO

Meeting Date: October 1, 2019

TO: Board of Directors

FROM: Robert J. Slentz, District Counsel

RE: **Resolution No. 2019-005: Resolution Adopting the Town of Castle Rock Festival Park Commons General Improvement District 2020 Budget**

Executive Summary

In accordance with state statute CRS 29-1-105, the Town of Castle Rock Festival Park Commons General Improvement District 2020 Budget is hereby submitted to the Town of Castle Rock Festival Park Commons General Improvement District Board for review and approval.

Staff Recommendation

Staff recommends that the Board approve the Resolution as written.

Proposed Motion

“I move to approve the Resolution as introduced by title.”

Attachments

Attachment A: Resolution

Exhibit 1: Town of Castle Rock Festival Park Commons GID 2020 Budget

**TOWN OF CASTLE ROCK FESTIVAL PARK COMMONS
GENERAL IMPROVEMENT DISTRICT**

RESOLUTION NO. 2019-005

**A RESOLUTION ADOPTING THE TOWN OF CASTLE ROCK FESTIVAL
PARK COMMONS GENERAL IMPROVEMENT DISTRICT 2020 BUDGET**

WHEREAS, the Town Council serves as the governing body for the Town of Castle Rock Festival Park Commons General Improvement District (District); and

WHEREAS, C.R.S. 29-1-105 requires the 2020 budget to be submitted to the governing body by October 15, 2019; and

WHEREAS, there are no revenues or expenditures projected in 2020 resulting in a zero budget; however, the Department of Local Affairs requires a budget be filed; and

WHEREAS, the Finance Director will file a zero budget with the Department of Local Affairs after Town Council ratifies the District budget; and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE TOWN OF CASTLE ROCK FESTIVAL PARK COMMONS GENERAL IMPROVEMENT DISTRICT AS FOLLOWS:

Section 1. Approval. The Town of Castle Rock Festival Park Commons General Improvement District 2020 Budget in the form attached as *Exhibit 1* is hereby approved.

PASSED, APPROVED AND ADOPTED this 1st day of October, 2019 by the Board of the Town of Castle Rock Festival Park Commons General Improvement District on first and final reading by a vote of _____ for _____ and against.

ATTEST:

**TOWN OF CASTLE ROCK
FESTIVAL PARK COMMONS
GENERAL IMPROVEMENT DISTRICT**

Lisa Anderson, District Secretary

Jason Gray, Chair

Approved as to form:

Approved as to content:

Robert J. Slentz, District Counsel

Trish Muller, CPA, District Treasurer

Castle Rock GID Budget for 2020				
Operating Fund				
		<u>2020 Budget</u>		
Income				
	Mill Levy	\$ -		
	Misc. Other	-		
	Total Income	-		
Expenses				
	Personnel	-		
	Office Admin.	-		
	Professional Services - Acct., Audit, Legal	-		
	Total Expenses	-		
	Beginning Fund Balance	-		
	Transfer In/Out	-		
	Net Activity	-		
	Estimated Ending Fund Balance	\$ -		
This is a draft budget that has not yet been reviewed and approved by Town Council or the public. Upon their review changes may occur.				