



**PUBLIC WORKS COMMISSION**  
Regular Meeting

Date: November 5, 2012

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 6:52 p.m.

**Present:** Jo Beth McFadden, Richard Morton, Robert Wells, Mike Riedmuller, Kenneth Brink, Martin Karol, Joe Procopio (Council Rep)

**Staff Present:** Dan Sailer, P.E., Assistant Public Works Director; Bob Watts, P.E., Transportation Planning & Traffic Engineering Manager; Linda Angus, Administrative Supervisor

**Absent:** Bob Goebel, Bob Washburn

**Guests:** Jerry Jacobson, Ian Jacobson

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
		<p>Welcome to our visitors.</p> <p>Dan Sailer was introduced as the new Assistant Director of Public Works. Dan was the Engineering Manager for the Town and has now been promoted to this position. Carl Armijo, who was the Construction Manager for the Town, was promoted to the Engineering Manager. Congrats to both!</p>
Call to Order		<p>Chair Jo Beth McFadden called the meeting to order. A quorum was present.</p>
Public Comment on Items Not on the Agenda		<p>None</p>
Minutes	<p>Motion made by Commissioner Richard Morton; seconded by Commissioner Mike Riedmuller</p>	<p>It was motioned, seconded and approved by the Public Works Commission to accept the action minutes of August 6, 2012. Motion carries unanimously.</p>
Crosswalks 101 – Bob Watts		<p>Bob Watts, Transportation Planning &amp; Traffic Engineering Manager, presented this item. Staff had received a request from the Commission to do a presentation on this item to help them get a better understanding on how and when the Town marks, signs, and establishes new crosswalks. In November, 2005, the Town adopted its “Crosswalk Marking Guidelines”. These guidelines were established to reduce indiscriminate marking, increase safety, manage public resources and for consistency. Crosswalks are marked to guide pedestrians to locations where we believe they should cross the street and to advise motorists that there is a possibility that pedestrians may be present. Also, as part of our “safe-route-to-school” program, marked crosswalks direct children to school safely. A misconception from the public is that “if it’s not marked, I can’t cross there”. However, a legal crosswalk exists at all</p>

		<p>intersections where there is a sidewalk on at least one side of the street. Bob showed the Commission examples of mid-block crossings (in the downtown area and also in the Meadows Subdivision) and pedestrian crossing signage. Another misconception is that if a crosswalk is marked, it's a safe place to cross. Pedestrians need to realize that under no circumstance is the presence of a marked crosswalk at an uncontrolled location 100% safe. Safety comes from judgment; the person who's crossing the street needs to judge for themselves when it is safe to cross.</p> <p>In regards to the Americans with Disabilities Act (ADA); anytime you establish a crosswalk, you have to make it ADA accessible. Also, with any new traffic signal installation we have to look at the need and/or requirements for any kind of device that would have to be installed. The Town has one audible signal on Front and Liggett and that was in response to a request from the school because they had a student that was visually impaired. There is a Federal guideline that talks specifically about requirements for audible signals. This guideline is just in draft form right now, so the approach we are taking is that if we have a signal that has a high amount of pedestrian traffic that is sight impaired, we'll take those requests and try to accommodate those as we can. You are looking at around \$10,000-\$15,000 per intersection because some of them require additional pedestrian poles just for the buttons. The rule has been written so that you are not supposed to have both buttons on the same pole.</p> <p>In regards to mid-block crossings; people seem to be using them a lot more. Jaywalking is not illegal in Colorado. When pedestrians are in the crosswalk, they have the right-of-way; cars have to yield to them. However, if someone is jaywalking (walking across the street outside a crosswalk), the pedestrian has to yield to the car.</p> <p>Bob talked about the establishment of a reduced speed zone on Foothills Drive/Coachline Road. This was implemented due to children crossing the street to get to the elementary school. Even though there is a bus right there that they can take to get to the school safely, parents are encouraging their children to walk. The cost for this approximately \$10,000 for two flashers and those are solar so no electrical is being run. The school district will be supplying a crossing guard at that location to ensure the children cross safely. Again, just because there is a crosswalk there, doesn't make it 100% safe. The behavior and knowledge of safety of the pedestrian is what makes it</p>
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		<p>safe – can't engineer safety! Bob talked about establishing an education program for the schools. The only problem with that is it has to be a continuing education, not just a one-time thing.</p> <p>The Commission felt that this was a very good presentation; very interesting and important topic.</p>
<p>2013 Public Works Budget Discussion – Dan Sailer</p>		<p>Included in the packet was the Public Works Department's budget narrative. The full Town budget is on the website so if the Commission would like to review that, they can go online and see the full budget that will be presented to Council for approval. Dan presented to the Commission the two major changes that deal with Public Works; the first being the N. Meadows Drive Extension Project and the second is the Pavement Management Program.</p> <ul style="list-style-type: none"> <li>• Town's top construction priority for 2013 is the North Meadows Drive Extension Project. Construction will begin in 2013 and with that staff is compiling the full expenditure amount to cover that construction element.</li> <li>• Increase in the Pavement Management Program (PMP). This budget line was increased for 2013. PMP will concentrate its efforts on the east region of Town which is the Founders/Castlewood Ranch area working on their local streets and also there will be some work on primary streets outside of that area. Based on our goals to continue to meet the condition index, this budget has been increased for this year.</li> </ul> <p>There is a much better picture on the revenue side coming into 2013. We are actually looking at being able to fund some potential capital projects in the near future. Fleet has done a great job in managing vehicle replacements and now we are starting to catch up. We are not fully caught up to the point where we would like to be but are definitely starting to see some trends coming in where we are making some strides. We are much better off than some jurisdictions that have had to make some severe cuts. This speaks a lot for our leadership not only in Town Council but with the Town Manager; both have been fairly conservative during our tight times to help us weather this storm. Fleet Division funds have been increased due to increases in other departments with their vehicle needs. Because of this, are requesting that an additional fleet technician be added.</p> <p>Clarifications to the narrative were discussed. Dan will get with Commissioner Morton after the meeting for further discussion.</p> <p>Commission wanted to know when the Town will go</p>

		<p>out to bid the bonds for N. Meadows Drive Extension Project. We need to have the funds available in 2013 to be able to pay for construction. The consultant that Finance is using is starting to put all of that together so we can have the bond funding ready by the first of the year.</p> <p>Dan thanked the Commission for their comments and feedback.</p>
<p>Projects Update – Dan Sailer</p>		<p>An overview of the current Public Works projects/programs was provided to the Commission in their packets. Commission asked the status of the Interchange Access Request (IAR). Staff has been working with CDOT to finalize the ability to re-stripe a portion of the Meadows/Founders on ramp to help give us the distance that we need to meet FHWA requirements and CDOT has not given us the answer yet. We hope to have that answer soon and anticipate releasing the IAR sometime in November.</p> <p>Commission asked about the results of the Taxi Voucher Program – what was Council's decision? Staff went to Council to ask for direction on whether to continue this service at the current level which requires more funding or if we need to reduce the level of service or voucher amount. After presenting different scenarios to the Council for reducing the level of service to meet the current funding for the rest of the year, Council said go ahead and finish out the year with the service level that has been established. At the end of October, we passed our 2012 budget mark which was \$18,000. We expect to be approximately \$4,000 over the 2012 budget amount.</p> <p>The Snow and Ice Control Program was discussed. This is the third year that the "bread crumbs" will be on the website so the public can monitor the snow plows to see where they have been and when they might be back in their area. Dan gave a presentation to Council to help to remind residents that, even though we have been having beautiful warm weather, snow will be coming. Our level of service has remained the same. The Commission wanted to know how the employees did at the Snow &amp; Ice Conference Rodeo. The highest placement was 15<sup>th</sup> which with the amount of people that attended from other jurisdictions and since this was our "first rodeo" our participation level was outstanding.</p>
<p>Council Comments – Joe Procopio</p>		<p>Joe talked about Town Council's briefing on the budget. Joe senses from the Council that there is no objection to anything in the Public Works proposed budget. There are several items left open – one which applies to Public Works and that is the sidewalk that is proposed for Ridge Road. Council has told the</p>

		<p>residents in Castlewood Ranch that this is on the agenda soon. It is relatively expensive – around \$300,000. This was originally scheduled for 2014. There were several items listed as priorities but not in priority order – Joe's priorities are (in order):</p> <ul style="list-style-type: none"> <li>• Public Safety</li> <li>• N. Meadows Drive Extension Project</li> <li>• Renewable Water</li> <li>• Phillip S. Miller Park (field house in the budget for 2013)</li> </ul> <p>The first reading for the budget is in November the second reading is in December. All-in-all the 2013 budget looks pretty good!</p>
<b>Commission/Staff Comments/ Concerns</b>		<p>Tonight was Bob Washburn's third absence. Unfortunately, he was called away on an emergency. As chair, Jo Beth has the authority to say whether this absence will be counted against him or not. Jo Beth asked the Commission's approval to not count this absence against him. The Commission agreed that this will not be counted against him.</p>
<b>Adjournment</b>		<p>There being no further business, the meeting was adjourned. Next meeting December 3<sup>rd</sup>.</p>