



PUBLIC WORKS COMMISSION
Regular Meeting

Date: May 2, 2011

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 6:28 p.m.

Present: Andy Pelster (Chair), Jo Beth McFadden (Vice Chair), Richard Morton, Bob Washburn, Donna Hawk, Robert Wells; Joe Procopio (Council Rep)

Staff Present: Maria D'Andrea, P.E., Assistant Director of Public Works; Bob Watts, P.E., Transportation Planning; Linda Angus, Administrative Assistant-Public Works

Absent: Bob Goebel, P.E., Director of Public Works

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Andy Pelster called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		None
Minutes	Motion made by Commissioner Donna Hawk; seconded by Commissioner Robert Wells	It was motioned, seconded and approved to accept the action minutes of April 4, 2011. Motion carries unanimously.
Commendation – Maria D’Andrea		Commissioner Andy Pelster was presented with a plaque to recognize him for his years of service and contributions for both the Transportation Advisory Board and the Public Works Commission since 2003.
Update on Transportation Services Being Funded by the Town – Bob Watts		<p>Bob Watts gave a brief update on the transportation services being offered by the Town to residents since the elimination of the Town’s bus service on December 31, 2010. Town Council requested that Staff give them a brief report on a quarterly basis on how the services are working. Town Council included \$50,000 in the 2011 budget to fund alternative transportation services for transit dependent residents of the Town. This includes \$18,000 for a taxi voucher program with South Suburban Taxi and an increase of \$32,000 in funding to the Castle Rock Senior Center.</p> <p>Under the taxi voucher program, the Town pays \$10.00 of the metered fare for trips to/from work, for medical appointments, to the grocery and to the pharmacy for Town residents who are transit dependent. All trips must begin and end within Town limits. Any additional fare in excess of the Town’s \$10.00 voucher must be paid by the rider. Presently there are 38 registered riders, however, only 17 have been served year-to-date. The taxi service started slow but as shown on the April report, we are getting close to the number of rides we wanted to provide.</p>

		<p>Most of the rides provided are for work. We have had some problems with South Suburban getting their drivers to Castle Rock to provide the service. Also, they promised that they would provide a wheelchair equipped van whenever we needed it. The van was provided but they had some trouble with it and then it got sent up north so right now staff is trying to get the Senior Center to provide the rides needed for wheelchair riders. Staff will continue to work with South Suburban and hope the service will improve.</p> <p>The Senior Center operates the "Senior Shuttle" which provides free rides to the elderly and disabled. The additional funding of \$32,000 to the Senior Center will help them to provide approximately an additional 150 rides/month. The Senior Center also started out a little slow but last month their ridership also increased. They provided 662 rides in March. Their average last year was approximately 450 rides/month.</p> <p>Douglas County is applying for a Federal Transit Administration (FTA) grant for 2012 called the "New Freedom Grant". This grant is for transit for the elderly and disabled. One of the grant participants will be the Senior Center. They will not know until September whether the grant has been approved. If they do get this grant, they are hoping to purchase a van that has a wheelchair lift. Right now all they have is a van that has a ramp.</p> <p>Staff will continue to provide updates to the Public Works Commission as well as Town Council on ridership numbers and how the services are going.</p>
<p>Public Works Project Update – Maria D’Andrea</p>		<p>An overview of current Public Works projects was provided to the Commission in their packets. Updates to these projects were discussed along with additional information as follows:</p> <ul style="list-style-type: none"> • Construction projects will start with the crosswalks and pedestrian ramps in the Downtown area within the next couple of weeks. Also, work on Plum Creek Parkway and the Ridge Road roundabout landscaping is scheduled to start possibly the end of the month. • The N. Meadows Extension Value Engineering study went really well. Staff will come back to the Commission probably next month with a report. The project team flushed out 83 new ideas with a potential of millions of dollars being saved. Whatever design modifications we want to carry forward will be given to the consultant to incorporate into the design. We would like to have a consultant on board by early July. • A question was raised as to whether the turn lane

		<p>improvements on Meadows Blvd. were being designed so that they could be re-used in the permanent configuration. Maria will check with staff and get back to the Commission.</p> <ul style="list-style-type: none"> • The transit buses that are being transferred to Special Transit in Boulder will be given to them “as is”; only the fare boxes will be removed. Staff is working on trying to find someone who wants the fare boxes. The \$5,000 that Special Transit is giving to the Town will be put back into the Fleet Replacement Fund. Staff is also working with the South Central Council of Governments in Trinidad in hopes that they will take at least two of the three buses that remain. They charge fares so they could possibly want the fare boxes too. Staff has also talked to the Senior Center and they weren’t interested in the big buses.
<p>Council Comments – Joe Procopio</p>		<ul style="list-style-type: none"> • Councilperson Procopio again expressed his concern regarding the Sterling Ranch development in Douglas County. If approved, this development will add 12,000 new homes to the area. It is expected that 45% of the residents in that area will be heading south on SH85 which will have a big impact on traffic for the Meadows area. Maria D’Andrea stated that staff has talked with Douglas County and CDOT about conducting a system level study of traffic from C470 south to Meadows Parkway to get a better understanding of the impacts to the area. • There is a sign problem that needs to be addressed - as you go by the new hospital being built you come to Sabercat Way and make a right onto Sabercat Way and go around the curb to the school and there is an exit that will be coming from the hospital to Sabercat Way. Currently, the sign post says Elegant Way and Limelight. It should read Sabercat Way instead of Elegant Way and needs to be corrected. Maria will let Signs & Markings know. • It was mentioned at Council that the people from Sapphire Point area were interested in some improvements to their roads and they wanted to tap the existing fund that we have set aside for N. Meadows Extension. It was communicated to them that these funds are designated for only N. Meadows and it is believed that they will look elsewhere for funding.
<p>Commission Comments/ Concerns</p>		<ul style="list-style-type: none"> • The Commission wanted to thank Andy again for all his years of service and leadership to the Commission. • Commissioner Morton wanted the minutes to reflect that Maria D’Andrea did get back to him regarding his questions on the Fleet Services statistics.

		<ul style="list-style-type: none"> • Chair Andy Pelster wanted to remind the Commission members that the election for a new Chair and Vice Chair will take place at the next Commission meeting. • Council has approved the Boards & Commissions dinner to be held on June 16 at 6:00pm. Watch for your invites in the mail. • Next meeting June 6.
		<p>There being no further business, the meeting was adjourned.</p>