



PUBLIC WORKS COMMISSION
Regular Meeting

Date: November 1, 2010

Meeting Called to Order: 5:25 p.m.

Meeting Adjourned: 7:00 p.m.

Present: Andy Pelster (Chair), Jo Beth McFadden (Vice Chair), Donna Hawk, Richard Morton, Lou Zoghby, Robert Wells, Joe Procopio (Council Rep)

Staff Present: Bob Goebel, P.E., Director of Public Works; Maria D’Andrea, P.E., Assistant Director of Public Works; Bob Watts, P.E., Transportation Planning Manager; Frank Main, Project Manager; Linda Angus, Administrative Assistant-Public Works

Absent: Bob Washburn

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Andy Pelster called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		No comments
Minutes	Motion made by Commissioner Lou Zoghby; seconded by Commissioner Donna Hawk	It was motioned, seconded and approved to accept the action minutes of September 13, 2010. Motion carries unanimously.
Recommend Approval of the 2010 Bridge Repair Contract – Frank Main		<p>Per the bridge report produced by CDOT, the Town has 22 structures that have been identified as having safety compliance issues. Many of these issues are with the approach guard railing. After going through the recommendations on the priority list and looking at the funds the Town has available for bridge repair, the Wilcox Street bridge was selected for repair work. This bridge was constructed in 1966. The repair work will consist of:</p> <ul style="list-style-type: none"> • Removal and replacement of existing bridge rail and approach rail • Removal and replacement of curb and gutter • Removal of sidewalk • Installation of riprap • Pavement markings including a 3’ area for multi-use • Installation of curb ramp so access can be made to the multi-use path that exists <p>Engineers cost estimate for this work was \$103,648. Bids were opened on October 20 in which five bids were received ranging from \$114,164.10 to \$165,771.00. Concrete Construction Specialties was the low bidder for this project. When analyzing the bids, staff found that the major difference between the low bid and the engineers cost estimate was the costs for traffic control.</p>

	<p>Motion made by Commissioner Richard Morton; seconded by Commissioner Jo Beth McFadden</p>	<p>If the contract is approved, staff will meet with the contractor tomorrow for award and notice to proceed. This project is planned to be completed by December 29. The amount of the contract is within the Town Manager's approval; therefore, we will not be going to Town Council. The lead time to produce the railing is approximately 6-8 weeks and once that is received it will take one week for installation.</p> <p>It was motioned, seconded and approved by the Public Works Commission to recommend to the Town Manager to accept the bids for the 2010 Bridge Repair of Wilcox Street Bridge over East Plum Creek and award the contract to Concrete Construction Specialties. Motion carries unanimously.</p>
<p>Transportation Master Plan Update – Bob Watts</p>		<p>The Transportation Master Plan is used as a planning tool to identify and prioritize roadway projects. The purpose of this agenda item is to report to the Commission on the work that has been completed to date, introduce the boards for the upcoming open house presentations and discuss the next steps for the Transportation Master Plan.</p> <p>Staff utilized information from Development Services to come up with where the expected employment and household growth will occur. It is projected that employment growth will be in the area of the Factory Shops, the hospital and downtown also in the Castle Meadows area where there seems to be some industrial/commercial activity. The Meadows Subdivision area is where we will see the most household growth. These projected numbers translate into traffic.</p> <p>The consultant used not only the DRCOG Regional model but also the Douglas County model. All the numbers from Douglas County's proposed developments are included in our model. We will include cost estimates but only because we want people to realize that all of these projects aren't being completely funded by the Town, they are being funded partially by contributions from developers, CDOT, etc.</p> <p>All graphics will have the same look for the open house presentations. We will have boards that show the existing conditions, the proposed projects, model runs for each of the projects with verbal descriptions, the overall bicycle map, and the actual improvements that we will be looking at to achieve those bicycle routes whether it be lanes, paths, shoulders, etc. It's hard to know how much response we are going to get because we don't have a major project driving anything right now. The N. Meadows Drive Extension project has already been decided on so there is</p>

		<p>nothing else that is a “new” project that will stir a lot of controversy. We will have a lot of widening projects and a few extensions. We expect that most the comments that will be made will be directed to one specific area and not a corridor</p> <p>The majority of the Town is in a very good level of operation. We have some areas i.e. North Wilcox, Fifth Street, Founders, US85 where some volumes are approaching capacity. Most problems occur at the signalized intersection not the roadway section itself. Some of the recommendations will be to improve the intersections not to expand the roadway.</p> <p>What we are trying to avoid doing in the public meetings is leading people to believe we have already established priorities. Priorities are established once we get public input at the open houses, then we go the Public Works Commission, Planning Commission and then on to Town Council.</p> <p>The Commission had the following suggestions:</p> <ul style="list-style-type: none"> • The boards should acknowledge that the traffic projections include generations from outside the Town boundaries • Handouts to take home to digest the master plan so the public can send in responses. • Might want to include a board that shows what projects the Town has accomplished the last 10 years so the public realizes that we have been working on different projects to avoid transportation problems. • We show on a board what roads are CDOT or Douglas County’s control. <p>At Council tomorrow night, staff will be presenting to Town Council under the guise of the Town Manager’s report, the process we will be going through to get public information and the next steps. The open house presentations are scheduled as follows:</p> <ul style="list-style-type: none"> • November 17 – Founders Village area • November 18 – Meadows area • November 22 – Town Hall
<p>2011 CIP Projects – Maria D’Andrea</p>		<p>Maria D’Andrea gave a brief synopsis on the capital projects planned for 2011. The most significant project next year is the N. Meadows Extension project. Staff will begin the design process and right-of-way acquisition. Also, Public Works was able to get funding through DRCOG to accomplish a reconstruction of the eastbound lanes of Plum Creek Parkway (Fairgrounds to Holmby Crt) and complete the landscaping of the two roundabouts on Ridge Road. Dan Sailer is working on this project and has a landscaping architect onboard along with a variety of</p>

		<p>Town staff as well as representatives from the HOA and the Metro District to participate in this process.</p> <p>The bridge repair project that is planned for 2011 is the two Meadows Parkway bridges. The plan is to sandblast and paint all the railings and also improve the approach rails. The challenge with this project will be the traffic control due to its location.</p> <p>Work will also be performed on Meadows Blvd. Based on the number of calls that staff has received from the public about near misses and potential rear end collisions; the plan is to repave and restripe to allow a safe area to make that left turn into their subdivision.</p> <p>Through Douglas County and Housing and Urban Development (HUD), we were able to secure about \$131,000 in Community Development Block Grant funds. These funds are used to enhance certain areas for improved access to government facilities or just to generally improve the housing for the low income populations. The downtown is one area has been designated where CDBG funds can be used. Therefore, we will be replacing a number of ADA ramps in that area. There is no match required by the Town for these funds.</p> <p>The Pavement Maintenance Program (PMP) for 2011 will again consist of concrete street repair, sidewalk curb and gutter, slurry seal, chip seal and asphalt reconstruction and overlay. We will be trying a new process in 2011 called micro-surfacing. Micro-surfacing is a very thin small aggregate basically a mixture between slurry seal and chip seal without the larger chips of aggregate. The main PMP project next year will be reconstructing Woodlands Blvd from approximately the lower entrance of the Recreation Center to Fifth Street. The underlying soils are very clay based which is not conducive to maintaining a concrete street due to the shifting that takes place. Therefore, the concrete will be removed and replaced with asphalt. North Craig & Gould will receive an asphalt overlay once the Utilities Department completes their work in that area. This is an interim project to give us another 4-5 years before we can jointly do something similar to what was done in 2004-05 to the south Craig & Gould area.</p> <p>Currently our PMP has consists of projects all across the Town, not really concentrated in any one area. What staff is proposing to do instead of spreading our efforts across the Town is to concentrate in one area (local streets). This will help us to facilitate good communication with the neighborhood - get in there,</p>
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<p>Public Works Project Update – Bob Goebel</p>		<p>Questions were answered from staff regarding the summary of the Public Works projects in relation to the Town that was included in the Commission packets.</p> <p>The draft Decision Document for the N. Meadows Extension project is under legal review by FHWA. They will be looking for any holes in the document that could leave it open for a challenge. This is a very important part in completing the document and is the final step. Once this is step is completed, we will receive authorization to move forward with design and ROW acquisition.</p>
<p>Council Comments – Joe Procopio</p>		<ul style="list-style-type: none"> • Budget was submitted to the public on October 26. First reading is November 16 and the final reading is December 14. The commission's message was carried over to Town Council regarding CATCO. CATCO is not included in the budget; however, the Town is putting aside \$50,000 to supplement transportation. The senior center will also provide more rides and staff is still looking at other ways to supplement this program. • If Amendments 60, 61 and Proposition 101 pass, they will have a very significant impact on the budget. This Town's budget would have to be restructured and tightened even further. • Water rates are going up 6% this year and every year for the next five years so that means that they will be increased 36% between now and 2016. • Medical marijuana petition has been sent in and the names were approved, however, a lot of people have been sending emails to the Council saying that they were harassed, coerced and misled into signing. If you did sign and want to protest or know people that want to protest, they have to send a letter to Sally Misare, Town Clerk, then your name

		<p>can be removed. They are only over by about approximately 200 names. The Town Clerk's office will have 40 days to validate the petition and then it will come back to Town Council and the Council can decide to rescind the ordinance that they passed or they can send it to election. The election would be held in April 2011.</p> <ul style="list-style-type: none"> • A Veterans Monument has been proposed. It will be placed around the County building in the center of Town. The RFP has been completed and the County is in the process of evaluating the proposals. • Sterling Ranch is a proposed development going in Douglas County and will have a big impact on SH85 that we are going to have to watch.
<p>Commission Comments/ Concerns</p>		<p>Q: Is the curbing that was installed on Perry Street designed correctly? It seems to be a hazard as tire marks are already showing up.</p> <p>A: Yes they are designed correctly and the idea is to give pedestrians more opportunity to be seen by the vehicles coming and to actually help slow down the traffic. What will really help is the pedestrian signs they are putting up this week that will help delineate where the ends of the islands are also the striping will be reconfigured to guide the vehicles along the roadway. These are not paid for by the Town but the Downtown Development Authority.</p>
		<p>There being no further business, the meeting was adjourned.</p>