



**TOWN OF CASTLE ROCK  
HISTORIC PRESERVATION BOARD  
April 7, 2010  
Regular Meeting  
MINUTES**

Time	Item	Note
<u>6:00:31 PM</u>	Call to Order	Chair Dempsey called the meeting to order.
<u>6:00:35 PM</u>	Roll Call	<p><b>Board Members Present:</b> Shawn Dempsey, Fleta Nockels, Leann Breitreutz, Fred Edison, Dave Hieronymus, Lucia McConnell, and Bob Lowenberg</p> <p><b>Board Members Absent:</b> Lionel Oberlin</p> <p><b>Town Council Liaison Absent:</b> Ryan Reilly</p> <p><b>Staff Members Present:</b> Judy Hostetler, Real Property Specialist and HP Staff Liaison Erin Sweeney, Recording Secretary</p>
<u>6:00:43 PM</u>	Approval of Minutes March 3, 2010	Member McConnell moved to approve the minutes as written. Vice Chair Nockels seconded the motion. Vote 7-0 for approval.
<u>6:00:59 PM</u>	Unscheduled Public Appearances	None
<u>6:01:06 PM</u>	Scheduled Public Appearances	None
<u>6:01:11 PM</u>	Town Council Update	None
<u>6:01:26 PM</u>	Public Hearing Items	None
<u>6:01:17 PM</u>	Discussion Action Items	Ms. Hostetler reminded the Board that the Board and Commission interviews would be held on May 4 <sup>th</sup> , 2010. Because both Chair Dempsey's and Vice Chair Nockels' terms are up May 31 <sup>st</sup> , Ms. Hostetler asked for a motion to name someone from the Board to participate in the interviews for the Historic Preservation Board. Vice Chair Nockels stated that she would not be reapplying,

		<p>therefore would be available to participate with the interviewing process. Chair Dempsey made a motion that Fleta Nockels conduct the interviews for the next Historic Preservation Board Members. Member Hieronymus seconded the motion. Motion passed 7-0.</p>
<p><u>6:03:18 PM</u></p>	<p>Board Member Items</p>	<p><u>Historic Preservation Month - Trolley Tours:</u> Member Lowenberg described the tour route that has been chosen and the script that will be prepared. The Board decided to create a trolley tour brochure with a map that can be used for the event and provided to the public in the future.</p> <p><u>Downtown Banner Program:</u> The committee chair reported that the DDA has agreed to provide \$1000 to create approximately ten historic banners to be hung in the downtown area in time for Historic Preservation Month. A photographic rendering of the museum building is being created, the theme will be “history,” and the banners will be hung in front of historic buildings.</p> <p><u>Discussion of Downtown Zoning Overlay and HP Ordinance Revisions:</u> Member Lowenberg expressed concern about the makeup of the proposed downtown review board and his perception that the HP Board would lose power when the new board is created. Staff and board members who are participating on the downtown study team assured him that the HP Board would have representation on the new board and that there would be two at-large members appointed to the new board as well. It was also pointed out that although the HP Board would no longer have design review authority in the downtown area, they would have <i>binding</i> review authority in the Craig and Gould neighborhood, and the design review board would have binding authority downtown.</p> <p><u>Meeting Protocol:</u> Chair Dempsey reminded the Board of the importance of starting meetings on time, staying in the room throughout meetings, talking into the microphone, letting staff pass</p>

		things out to the public, etc. Staff added that regular breaks could be added to the agenda, if warranted.
<u>7:10:57 PM</u>	Items From Staff	Staff informed the Board that Town Council approved the proposed ordinance revisions to reduce the number of board members and require that they live in Douglas County. Staff also informed the Board that the proclamation for HP Month is on the May 4 <sup>th</sup> Council agenda in case any of the Board members would like to attend.
<u>7:17:09 PM</u>	Motion to Adjourn	Chair Dempsey adjourned the meeting.

Minutes approved by the Historic Preservation Board on May 5, 2010, by a vote of \_\_\_\_\_ in favor of, \_\_\_\_\_ opposed, with \_\_\_\_\_ abstention(s).

\_\_\_\_\_  
Shawn Dempsey  
Historic Preservation Board Chair

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