



PUBLIC WORKS COMMISSION
Regular Meeting

Date: March 1, 2010

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 8:15 p.m.

Present: Andy Pelster, Donna Hawk, Richard Morton, Lou Zoghby, Bob Washburn, Robert Wells, Joe Procopio (Council Rep)

Staff Present: Bob Goebel, P.E., Director of Public Works; Maria D'Andrea, P.E., Assistant Director of Public Works; Bob Watts, P.E., Transportation Planning Manager; Dan Sailer, P.E., Traffic Engineering & Operations Manager; Carl Armijo, P.E., Construction Manager; Linda Angus, Administrative Assistant-Public Works

Absent: JoBeth McFadden

Visitors: Al Wonstolen, CATCO Administrator; Jack Snavely, Resident at 1693 Baguette Drive

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		Chair Andy Pelster called the meeting to order. A quorum was present.
Public Comment on Items Not on the Agenda		Al Wonstolen, CATCO Administrator, distributed the CATCO ridership totals for February. The ridership has declined approximately 45% compared to February 2009. This drop in ridership is reflective of the elimination of Saturday service, reduced operating hours and no holiday service. Fare collection began today (\$1.00/ride). Bob Watts commented that there has been no complaints or problems thus far. CATCO, staff and the Commission commented that communication efforts had been very effective as none of the riders were surprised that they were expected to pay a fare.
Minutes	Motion made by Commissioner Donna Hawk; seconded by Commissioner Richard Morton	It was moved, seconded and approved to accept the action minutes of the January 4, 2010 meeting. Motion carries unanimously.
Approval of Pavement Maintenance Program Contracts for 2010 – Carl Armijo		The Pavement Maintenance Program (PMP) is the Town's annual program that allows us to make the needed repairs to the street system. The different treatments that would be offered in this year's contracts, which include asphalt patching, overlay and reconstruction, slurry seal, chip seal, concrete sidewalk curb and gutter, miscellaneous concrete and concrete street section replacement was discussed. This program is necessary to keep our infrastructure updated for the safety of the traveling public and to extend the useable life of the street. The 2010 budget for this program is \$2.8M. The bids came in at \$2.69M, which is below our engineers cost estimate. Once we include the 2% contingency the total cost will be \$2.75M, which is still below the budget. Also included in the contract for the asphalt patching, overlay and reconstruction contract is the asphalt cost adjustment that was in the contract last year.

	<p>Motion made by Commissioner Donna Hawk; seconded by Commissioner Bob Washburn</p>	<p>It was decided by the Public Works Commission to recommend to the Town Council to accept the bids for all the 2010 Pavement Maintenance Program projects as summarized and approve the contracts with each of the contractors listed for the amounts identified. Motion carries unanimously.</p>
<p>Amendment to the Neighborhood Traffic Calming Program for Baguette Drive Project – Dan Sailer</p>	<p>Motion made by Commissioner Robert Wells; seconded by Commissioner Donna Hawk</p>	<p>The current Neighborhood Traffic Calming Policy was created to aid in processing requests for speed reduction treatments on residential streets. Baguette Drive (located in off of Sapphire Point Blvd) is an eligible candidate to receive these treatments. Staff has conducted four neighborhood meetings and several sub-committee meetings were held with interested residents to select a specific treatment type and location along Baguette Drive. The sub-committee agreed that speed cushions were an appropriate treatment and identified locations along Baguette Drive where they could be placed. After this information was presented to the larger neighborhood, it became obvious that a consensus would not be reached. Therefore, we are requesting a variance from the existing policy to allow for a vote of the whole neighborhood as to whether the treatments are installed or not. To make it more equitable, the vote of the residents who reside on Baguette would be weighted. Mr. Jack Snavelly, a resident from Baguette Drive, felt that this type of vote would not result in a favorable outcome for the residents on Baguette Drive who live with the traffic safety issues. These treatments would not cause any inconvenience to the traveling public - if they were going the speed limit. After further debate, the Commission concluded that these treatments would only impact the residents living on Baguette, therefore, the voting should be limited to the residents on Baguette Drive and not the entire neighborhood.</p> <p>Staff will be evaluating the entire Neighborhood Traffic Calming Policy at a later date and will likely recommend modifying the program to incorporate some type of voting process.</p> <p>It was decided by the Public Works Commission to recommend to the Town Council to approve a one-time variance to the existing Neighborhood Traffic Calming Policy to provide residents with direct driveway access to Baguette Drive to vote to determine whether speed cushion treatments be installed along Baguette Drive. Motion passed by a vote of 5 to 1.</p>
<p>Consideration of Projects Development Expenditures for Possible 2010 Federal Transportation Stimulus Funding – Maria D’Andrea</p>		<p>US Congress is currently considering a second round of stimulus funding for transportation projects. The Denver Regional Council of Governments (DRCOG) has requested that government entities submit projects for possible consideration to them by March 17. Currently, the Town does not have any projects</p>

	<p>Motion made by Commissioner Donna Hawk; seconded by Commissioner Lou Zoghby</p>	<p>that are fully designed, however, several do meet the eligibility criteria. In order to complete the design on these projects and make them "shovel ready", some funds would need to be expended from the Transportation fund. These projects could be designed and ready for construction in approximately two months at a cost of \$28,500. These projects include: Plum Creek Pkwy reconstruction (Wilcox to Holmby Ct), Ridge Road roundabouts (landscaping), Meadows Blvd – Operational & Safety Improvements (Prairie Hawk to Coachline) and a regional transit service to Lincoln LRT station.</p> <p>It was decided by the Public Works Commission to recommend to Town Council to authorize staff to submit the projects listed to DRCOG for inclusion on their list of potential projects for possible stimulus funding and that staff proceed to complete the designs for each of the three projects using funds from the Transportation fund. Motion carries unanimously.</p>
<p>CATCO Route and Schedule Changes – Bob Watts</p>		<p>Route and schedule changes to the Town's transit buses are being made in order to meet the goals established during the 2010 budget process. On January 1, 2010, Saturday and holiday service was eliminated along with two hours of service per day for each route. Starting today, March 1, fares will be collected and in mid-March service reductions to the Meadows and Founders Village subdivisions will be implemented. Elimination of routes is based on ridership. Staff will be posting announcements at the transit stops that are to be discontinued and will also post notices of schedule changes on the other bus stops, the Town's website and on the buses.</p>
<p>N. Meadows Drive Extension to SH85 and I-25 Project Update – Maria D'Andrea</p>		<p>Maria D'Andrea updated the Commission on the progress associated with the N. Meadows Drive Extension project. Two recent actions by Town Council have resulted in significant progress being made. First, the Council directed staff to no longer pursue track relocation efforts with the UPRR. This leaves the Castlegate and Atrium as the only viable alternatives. Secondly, Council decided that they would like to recommend an alternative to CDOT and the FHWA. This would mean that Council's recommendation would become part of CDOT's and FHWA's consideration for their decision on a preferred alternative along with all other public comments received. Currently, Council is scheduled to meet on March 30 to recommend an alternative, however, this schedule might be compromised due to the USDOT's recent furlough, which could possibly delay the completion of the EA therefore postponing the comment period. Staff will notify the Commission should any updates regarding the schedule occur.</p>
<p>2009 Year End Review – Maria D'Andrea</p>		<p>Maria D'Andrea gave a brief presentation on Public Works projects and accomplishments for 2009. The Commission thanked staff for another successful year.</p>

Public Works Project Update – Bob Goebel		A summary of the Public Works projects in relation to the Town was included in the Commission packets. Mr. Goebel discussed any updates on these projects with the Commission.
Council Comments – Joe Procopio		No comments
Commission Comments/ Concerns		Commissioner Richard Morton gave a quick update on the Rocky Mountain Rail Association. The feasibility study is complete and will go before the board for final adoption at the March 26 meeting. Maria D’Andrea informed the Commission that once adopted, the study will be available on the Town’s website.
Adjournment		There being no further business, the meeting was adjourned.