



TOWN OF CASTLE ROCK
HISTORIC PRESERVATION BOARD
 November 4, 2009
 Regular Meeting
MINUTES

| Time | Item | Note |
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| <u>6:32:47 PM</u> | Call to Order | Chair Dempsey called the meeting to order. |
| <u>6:33:15 PM</u> | Roll Call | <p>Board Members Present: Shawn Dempsey, Fleeta Nockels, Lionel Oberlin, Leann Breitreutz, Dave Hieronymus, Fred Edison, Lucia McConnell, and Bob Lowenberg</p> <p>Board Members Absent: Derald Hoffman</p> <p>Town Council Liaison: Mayor Pro Tem Ryan Reilly (<i>Absent</i>)</p> <p>Staff Members Present: Judy Hostetler, Real Property Specialist Erin Sweeney, Recording Secretary</p> |
| <u>6:34:57 PM</u> | Meeting Certification | Ms. Sweeney certified that the meeting had been properly noticed in accordance with the open meetings law. |
| <u>6:36:03 PM</u> | Approval of Minutes October 7, 2009 | <p>Motion: Member McConnell moved to approve the minutes of October 7, 2009 as written.</p> <p>Member Breitreutz seconded the motion.</p> <p>Motion passed by a vote of 8-0 for approval.</p> |
| <u>6:36:08 PM</u> | Unscheduled Public Appearances | None |
| <u>6:36:15 PM</u> | Scheduled Public Appearances | None |
| <u>6:36:23 PM</u> | Town Council Update | None |
| <u>6:36:32 PM</u> | Public Hearing Items | None |

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| <p><u>6:36:41 PM</u></p> | <p>Discussion Action Items</p> | <p><u>203 Cantril Street – The Hammar House</u> Staff gave the Board an update on the Hammar House project stating that the contracts for the Historical Survey Assessment (HSA) are in the process of being executed and that work can begin as soon as a meeting can be arranged with a representative from the State Historical Society. The Board was also informed that the Town should be notified in December about the status of the grant application for the construction work.</p> <p><u>Historic Preservation and Conservation Bibliography</u> Board Member Edison shared a bibliography on historic preservation and conservation from a class he had taken at the University of Colorado at Denver, and it was discussed briefly.</p> <p><u>Study Session with the Downtown Development Authority</u> The Board discussed the possibility of scheduling a study session with the Downtown Development Authority (DDA) and decided to hold their own workshop first to discuss the following topics:</p> <ul style="list-style-type: none"> ❑ Economic incentives for historic preservation ❑ Potential properties for the DDA’s proposed façade grant program ❑ Identification of important historic buildings ❑ Identification of receiver sites for these buildings |
| <p><u>7:06:53 PM</u></p> | <p>Board Member Items</p> | <p>The Board discussed the historic banner program proposed by the DDA and determined that the buildings to be included should be chosen from the Downtown Walking Tour brochure.</p> |
| <p><u>7:08:02 PM</u></p> | <p>Items From Staff</p> | <p>Staff informed the Board that Historic Preservation Board Member Derald Hoffman had tendered his resignation effective January 1, 2010 and asked the Board to share this information with anyone who might be interested in serving on the Board.</p> <p>The Board also discussed the public hearing training that was held in October. Staff suggested that Board Members read the Town Attorney’s staff memo and attachments before the next public hearing.</p> <p>Staff informed the Board that grant money had been obtained to send one, possibly two, Board members to the Saving Places Conference on sustainability in February.</p> |

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| <u>7:29:03 PM</u> | Adjourn | Motion made by Member Hieronymus to adjourn. Seconded by Member Lowenberg. |
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Minutes approved by the Historic Preservation Board on December 2, 2009, by a vote of _____ in favor of, _____ opposed, with _____ abstention(s).

Shawn Dempsey
Historic Preservation Board Chair

Historic Preservation Board Minutes
November 4, 2009