



TOWN OF CASTLE ROCK
HISTORIC PRESERVATION BOARD
 October 7, 2009
Regular Meeting
MINUTES

Time	Item	Note
<u>6:03:10 PM</u>	Call to Order	Chair Dempsey called the meeting to order.
<u>6:03:15 PM</u>	Roll Call	<p>Board Members Present: Shawn Dempsey, Lionel Oberlin, Leann Breitzkreutz, Derald Hoffman, Dave Hieronymus, Bob Lowenberg, and Lucia McConnell</p> <p>Board Members Absent: Fleta Nockels Fred Edison</p> <p>Town Council Liaisons Present: Mayor Pro Tem Ryan Reilly</p> <p>Staff Members Present: Judy Hostetler, Real Property Specialist Sandy Vossler, Planner I Erin Sweeney, Recording Secretary</p>
<u>6:03:57 PM</u>	Meeting Certification	Ms. Sweeney certified that the meeting had been properly noticed in accordance with the open meetings law.
<u>6:04:10 PM</u>	Approval of Minutes August 5, 2009	<p>Motion: Member Oberlin moved to approve the minutes of August 5, 2009 as written.</p> <p>Member McConnell seconded the motion.</p> <p>Motion passed by a vote of 7-0 for approval.</p>
<u>6:04:11 PM</u>	Unscheduled Public Appearances	None
<u>6:04:21 PM</u>	Scheduled Public Appearances	None
<u>6:04:24 PM</u>	Town Council Update	<p><u>Mayor Pro Tem Ryan Reilly:</u> Thanked those Board Members who came out to the Santa Fe Depot tour.</p> <p>Mr. Reilly also updated the Board on the recent Town Council annual retreat. Council determined that the Town's sole responsibility lies with public health and safety. They</p>

		<p>approved service reductions in public transit and recreation related items.</p> <p>Council authorized staff to initiate the process to engage a traffic crossing study from Union Pacific regarding the railroad crossings at the Second and Third Streets. The study would provide information related to the equipment needed to improve the crossings. There would be a significant difference in cost and reporting depending on what kind of crossing was chosen.</p>
<u>6:14:35 PM</u>	Public Hearing Items	None
<u>6:14:39 PM</u>	Discussion Action Items	<p><u>203 Cantril Street Discussion</u> Ms. Hostetler updated the Board with information of the Historical Structure Assessment that had been awarded. The next step of submitting the grant application for the work had been sent in on October 1st, 2009.</p> <p>Overall cost estimates were previously provided to the homeowner to determine a priority list of items that needed to be addressed under the grant amount as well as his own financial contribution to the project. Per the consultant's recommendation, Staff applied for a 60/40-match grant instead of a 50/50-match grant to make it more competitive. Determination on the grant will be made in December; construction would begin by spring. The grant from the State would contribute 40%. The Town and the homeowner would each contribute 30%.</p> <p><u>Local Grant Funds – 2009 and 2010</u> Ms. Hostetler asked for a motion from the Board releasing the funds from the 2009 budget that were previously marked for use on 203 Cantril Street project. Those funds would be made available in 2009 for other applicants that come forward.</p> <p>Motion: Member Lowenberg made a motion that the money in the fund be released for further grant assistance. Member Hieronymus amended the motion that \$13,500 of the \$15,000 be released retaining the \$1,500 that was committed to the Hammar House project for other applicants. Member Breitreutz seconded the motion. Member McConnell recused herself from the vote. Motion passed 6-0-1.</p> <p><u>Downtown/Historic Team Update</u> The Team discussed demolition and came to consensus that they would work towards coming up with a list of the historic</p>

		<p>buildings and places in the downtown area with the idea that a property owner who wants to demolish their building and that property is on the list, the property owner would have to go through a public hearing process for demolition. If a structure were not on this list then the applicant would be able to apply for a demolition permit over the counter. Consensus was reached by the Board to hold a special study session to discuss the list created by the Downtown/Historic Team.</p>
<u>7:21:46 PM</u>	Board Member Items Items From Staff	<p><u>Public Hearing Training – October 12</u> Ms. Hostetler reminded the board members of the upcoming all boards and commissions training session on Monday, October 12th and encouraged their attendance.</p> <p><u>Sign Code Amendment- Electronic Message Board</u> Ms. Vossler gave a presentation on a proposed sign code amendment that would allow electronic message boards in all zone districts within the town limits. Several of the board members expressed concerns about the appropriateness of this type of signage in the Historic Downtown Area.</p> <p>Member Hieronymus proposed that the Historic Preservation Board make a formal recommendation for the signage code that EMS would not be allowed in the downtown overlay zone or in the Craig and Gould neighborhood. Member Lowenberg seconded the proposal.</p> <p>Motion: Member Hieronymus made a motion stating that the Historic Preservation Board recommends that electronic message signs be addressed by the downtown overlay and prohibited in the Craig and Gould neighborhood of Castle Rock. Member Lowenberg seconded the motion. Motion passed 7-0.</p>
<u>8:05:31 PM</u>	Adjourn	Motion made by Member Hieronymus to adjourn. Seconded by Member Lowenberg.

Minutes approved by the Historic Preservation Board on November 4, 2009, by a vote of _____ in favor of, _____ opposed, with _____ abstention(s).

Shawn Dempsey
Historic Preservation Board Chair

Historic Preservation Board Minutes
October 7, 2009