



TOWN OF CASTLE ROCK
HISTORIC PRESERVATION BOARD
 June 3, 2009
Regular Meeting
MINUTES

Time	Item	Note
<u>6:03:31 PM</u>	Call to Order	Chair Dempsey called the meeting to order.
<u>6:03:34 PM</u>	Roll Call	<p>Board Members Present: Shawn Dempsey, Fleeta Nockels, Lionel Oberlin, Leann Breitreutz, Dave Hieronymus, Derald Hoffman, Fred Edison, Lucia McConnell, and Bob Lowenberg</p> <p>Board Members Absent: None</p> <p>Town Council Liaisons Present: Mayor Pro Tem Ryan Reilly</p> <p>Staff Members Present: Judy Hostetler, Real Property Specialist Heather Day, Planning Manager Erin Sweeney, Recording Secretary</p>
<u>6:04:01 PM</u>	Meeting Certification	Ms. Sweeney certified that the meeting had been properly noticed in accordance with the open meetings law.
<u>6:04:08 PM</u>	Introduction of New Members	Chair Dempsey introduced new members Lucia McConnell and Bob Lowenberg and reappointed members Leann Breitreutz and Fred Edison.
<u>6:05:53 PM</u>	Resolutions of Appreciation	<p>Chair Dempsey read into record the Resolution of Appreciation No. HP09-2 to retiring member John Magee in recognition of his dedication and service on the Board.</p> <p>Vice Chair Nockels moved to approve the Resolution of Appreciation. Member Hieronymus seconded the motion.</p> <p>Motion passed 9-0</p> <p>Vice Chair Nockels read into record the Resolution of Appreciation No. HP09-1 to retiring member Rob Christopher in recognition of his dedication and service on the Board.</p> <p>Member Breitreutz moved to approve the Resolution of Appreciation. Vice Chair Nockels seconded the motion.</p>

		Motion passed 9-0
<u>6:10:18 PM</u>	Election of Officers	Motion made by Leann Breitreutz to reappoint Shawn Dempsey as the Historic Preservation Chair. Fleeta Nockels seconded the motion. Vote passed 9-0 for approval. Motion made by Chair Dempsey to reappoint Fleeta Nockels as Vice Chair. Seconded by Member Breitreutz. Vote 9-0 for approval.
<u>6:11:17 PM</u>	Approval of Minutes May 6, 2009	Member Breitreutz Moved to approve the Minutes of May 6, 2009 with appreciation of the new summary format. Vice Chair Nockels Seconded the motion to approve the minutes. Motion passed by a vote of 9-0 for approval.
<u>6:12:11 PM</u>	Unscheduled Public Appearances	None
<u>6:12:26 PM</u>	Scheduled Public Appearances	Mr. John Ransom, Douglas County Resident and freelance writer, presented to the Board preliminary literary project <u>History of Castle Rock; Where America Meets the Rockies</u> . The project would be comprehensive to cover prehistoric through the present time in Castle Rock. (Staff entered into record Mr. Ransom's handout). Mr. Ransom asked for a \$10K grant to support the writing to be completed by late October. Also asked the Board for a letter or motion of support that could be brought to other meetings to show support for the project. Sources suggested to Mr. Ransom for financing options. An informal vote was taken and the Board members in support of the literary project reached consensus. It was agreed upon that Staff would write a letter outlining the Board's support.
<u>6:43:20 PM</u>	Town Council Update	<u>Mayor Pro Tem Ryan Reilly:</u> <ul style="list-style-type: none"> ▪ Introduced himself to the newly appointed members of the Board. ▪ Reminder to the Board for the June 18th Annual Boards and Commissions Appreciation Dinner ▪ June 6th at 12:45p an unveiling of a tribute monument in Festival Park to honor folks that have contributed to the Town of Castle Rock. ▪ June 6th at 11:00a the opening of the East Plum Creek

		Trail-which is National Trails Day.
<u>6:47:40 PM</u>	Public Hearing Items	None
<u>6:47:44 PM</u>	Discussion Action Items	<p><u>203 Cantril Street Discussion</u></p> <ul style="list-style-type: none"> ▪ (Handout from Member Hieronymus entered into record by staff) Member Hieronymus gave updated cost estimates for foundation, landscaping, electrical, furniture relocation, masonry, and donated architectural costs. Total project cost totaling approximately \$30K. ▪ Considerations discussed regarding going to the State Historic Fund in October for grant. ▪ Staff Member Judy Hostetler spoke to the Board about doing a Historic Structure Assessment (HSA). In this case, the State would look more favorably on awarding grant monies for the project if an assessment has been done. ▪ Decision made to proceed with the HSA <p><u>Continuing the Historic Signage Program</u> Member McConnell made a motion to continue the Historic Signage Program based on participation. Vice Chair Nockels seconded the motion.</p> <p>Motion passed 9-0.</p>
<u>7:33:30 PM</u>	Board Member Items	Member McConnell suggested putting up historic banners during May for Historic Preservation Month. Volunteered to speak to the DDA Chair about marketing strategies.
<u>7:36:54 PM</u>	Items From Staff	<p><u>HP/Downtown Plans Implementation</u> Staff updated the Board on the progress of the Downtown/HP Team and their development of the Downtown Zoning Overlay.</p> <p><u>Santa Fe Depot Historic Structure Assessment Update</u> Staff updated the Board on the condition of the Santa Fe Depot. A recent HSA had been completed and found that the building was in structurally good condition. Cost estimates, whether to move or to restore on-site, are approximately \$1.1 million.</p> <p><u>Public Hearing/Public Official Protocol</u> Staff let the Board know that the Town Attorney could join them for a meeting to discuss public hearing protocol and</p>

		<p>what it means being a public official. Chair Dempsey had asked for an outline and Staff will provide that to the Board.</p> <p>Action Minutes Staff updated the Board on Town Council's direction regarding minutes for all Boards and Commissions. Action minutes will have the action or motion taken and the vote. If members of the public speak, their concerns would be noted.</p>
<u>7:58:39 PM</u>	Adjourn	Motion made by Member Hieronymus to adjourn. Seconded by Chair Dempsey.

Minutes approved by the Historic Preservation Board on July 1, 2009, by a vote of _____ in favor of, _____ opposed, with _____ abstention(s).

Shawn Dempsey
Historic Preservation Board Chair

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