



PUBLIC WORKS COMMISSION
Regular Meeting

Date: March 2, 2015

Meeting Called to Order: 5:35 p.m.

Meeting Adjourned: 6:38 p.m.

Present: Steven Peterson, Martin Karol, Richard Follmer, Jacob Kuntz, Paul Donahue (Council Rep)

Staff Present: Bob Goebel, P.E. Public Works Director; Dan Sailer, P.E., Assistant Public Works Director; Carl Armijo, P.E., Engineering Manager; Linda Angus, Administrative Supervisor

Absent: Robert Wells, Langford Jordan, Mike Riedmuller

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order	Steven Peterson, Chair	Meeting was called to order. A quorum was present.
Public Comment on Items Not on the Agenda		None
Minutes	Motion made by Commissioner Jacob Kuntz; seconded by Commissioner Martin Karol	<p>It was motioned, seconded and approved by the Public Works Commission to accept the action minutes of February 2, 2015 with the following changes:</p> <ul style="list-style-type: none"> • Under Absent and Council Comments: Change Jennifer Green (Council Rep) to Renee Valentine (Council Rep). • On Page 5 under Commission/Staff Comments/Concerns, the fourth paragraph should read as follows: Commissioner Richard Follmer would like to make two speed limit recommendations: 1) Woodlands Blvd/ Scott Blvd: Increase from 30mph – 4 lane median divided road seems like 35 might be a better speed limit; and 2) Ridge Road (Fifth Street to Plum Creek Pkwy): Decrease the 45mph speed limit. Moving southbound on Ridge Road from Fifth Street, it is a relatively short distance from Fifth to the first roundabout at Enderud where the speed limit drops from 45 mph to 20 mph. After exiting the Enderud roundabout, the speed limit increases to 45 mph where again it is a relatively short distance before you enter the second roundabout at Plum Creek Pkwy where it again drops to 20 mph. A more balanced speed limit through this area may

		<p>be more appropriate. Staff will look into performing an engineering evaluation as this has to be completed before we can make any changes. Motion carries unanimously.</p>
<p>Award of Contracts for the 2015 Pavement Maintenance Program</p>	<p>Carl Armijo, P.E. Engineering Manager</p>	<p>The purpose of this item is to receive a recommendation from the Commission to Town Council for the award of the six (6) Pavement Maintenance Program (PMP) contracts.</p> <p>PMP is the Town’s annual program that allows us to make the needed repairs to the street system. This program is necessary to keep our infrastructure in good condition for the safety of the traveling public and to extend the useable life of the street. Primary streets (arterials and major collectors) are evaluated every year. Secondary streets (minor collectors, local residential, commercial, industrial and alleys) are evaluated every five years. This is the fourth year that staff began the 5-Year PMP program that concentrates maintenance in a specific area of town thereby minimizing the disruption to the residents.</p> <p>Maintenance work for 2015 will take place in the “central area” of Town. Included in this year’s PMP is a reconstruction of Plum Creek Boulevard from Emerald Drive to Castlemaine Court. Also, work on various downtown streets will be accomplished.</p> <p>The different treatments that will be offered in this year’s program include:</p> <ul style="list-style-type: none"> • Asphalt Patching, Overlay, and Reconstruction • Slurry Seal • Curb, Gutter, Sidewalk and Miscellaneous Concrete • Concrete Restoration • Asphalt Rejuvenating Agent <p>Carl went through the area maps and explained where these various treatments would be applied.</p> <p>The total amount of the six contracts (with contingency) is \$6,060,000 which is the budgeted amount for 2015. The amounts of</p>

	<p>Motion made by Commission Chair Steven Peterson; seconded by Commissioner Jacob Kuntz</p>	<p>the contingencies were discussed.</p> <p>The Town will have an open house the last week of March for the Central PMP area and one for the Plum Creek Blvd Reconstruction Project mid-to-late April. Also, press releases will be published before the start of PMP construction season to notify the public of work locations and dates. Residents and businesses will be notified of actual dates that work is to be completed with door hangers. Traffic control plans will be developed and managed to ensure worker and public safety.</p> <p>This item is scheduled to be presented to Town Council on March 17.</p> <p>The condition of the downtown crosswalks was discussed. The crosswalks will be addressed in 2016 with the planned mill and overlay on Perry Street.</p> <p>It was motioned, seconded and approved by the Public Works Commission to recommend to Town Council to adopt the proposed motion on Page 4, Items A-F of the Public Works Commission packet exactly as written.</p>
<p>Resolution 2015-xx: A Resolution Approving a Variance Pursuant to Chapter 9.16.070.E of the Castle Rock Municipal Code for Street Maintenance Activities</p>	<p>Carl Armijo, P.E. Engineering Manager</p>	<p>Staff is seeking an approval from the Commission for a variance to the noise ordinance allowing Public Works to perform various planned street maintenance activities at night which is outside the timeframe in the current municipal code. The majority of these activities will take place in the downtown area and due to the amount of traffic in this area during business hours and a desire to limit disruption to the traveling public and businesses; it was decided to seek this variance. Maintenance activities will be limited to Sunday evening through Friday morning during specific time periods. Although the variance would be from April to September, the contract maintenance work will only last 2-3 days in each area within that timeframe. No staff overtime will be incurred with these activities as they will shift their work schedules accordingly.</p> <p>There is a communication plan established to notify both businesses and residents as to</p>

	Motion made by Commissioner Richard Follmer; seconded by Commissioner Martin Karol	<p>when all work will be performed. While the downtown area is mostly businesses, there are people that reside in the area. It is proposed that the Town offer hotel accommodations to these residents if they feel the night work is going to disrupt them in any way. Costs for these accommodations will be absorbed within the existing budget.</p> <p>It was motioned, seconded and approved that the Public Works Commission recommend to Town Council to approve a variance pursuant to Chapter 9.16.070.E of the Castle Rock Municipal Code for 2015 Pavement Maintenance Program and the 2014-2015 Community Development Block Grant Program. Motion carries unanimously</p>
Projects Update	Bob Goebel	<p>An overview of the current Public Works projects/programs was provided to the Commission in their packet.</p> <p><i>On Page 6 of the report, it mentions that “four” of the “five” signalized corridors will have an upgrade of communications from a dial-up connection to a high speed connection. What is the “fifth” corridor that is not included? It is the Front Street corridor.</i></p> <p><i>Has the change in the Taxi Voucher Program helped with reducing costs? Yes, the numbers for January show a decrease in expenditures. Staff has not received the February numbers at this time.</i></p>
Council Comments	Paul Donahue	<p>Mayor Paul Donahue announced that he will be the Council Representative for the Public Works Commission taking Renee Valentine’s place.</p> <p>Mayor Donahue gave the Commission an update on the hiring of a new Town Manager since Mark Stevens will be retiring as of April 3rd. Council is looking at 2-3 months to fill this position. In the meantime, Fritz Sprague, Deputy Town Manager, will serve as interim Town Manager.</p>
Commission/Staff Comments/Concerns		<p>Last month the Commission was given a copy of the Transportation Supplemental Report – Five Year CIP Strategic Plan that was approved by Council on January 27th. <i>Commissioner Richard Follmer asked if a roundabout had</i></p>

		<i>ever been considered instead of an additional turn lane at SH 86/Crowfoot Valley Road intersection.</i> Staff does not believe that a roundabout had been considered but may in the design phase we can explore this with CDOT.
Adjournment	Steven Peterson	There being no further business, the meeting adjourned.