



PUBLIC WORKS COMMISSION
Regular Meeting

Date: July 6, 2009

Meeting Called to Order: 5:30 p.m.

Meeting Adjourned: 7:10 p.m.

Present: Andy Pelster, JoBeth McFadden, Donna Hawk, Richard Morton, Lou Zoghby, Bob Washburn, Robert Wells
Staff Present: Bob Goebel, P.E., Director of Public Works, Maria Hagen, P.E., Assistant Director of Public Works; Chuck Childs, P.E., Engineering Manager; Dan Sailer, P.E., Transportation Engineering Manager; Linda Angus, Administrative Assistant-Public Works
Absent: Joe Procopio (Council Rep)

ITEM/SUBJECT	ACTION/BY	DISCUSSION/REPORT
Call to Order		<p>Chair Andy Pelster called the meeting to order. A quorum was present.</p> <p>New member, Robert Wells, was welcomed and introductions were made.</p>
Minutes	<p>Motion made by Commissioner Bob Washburn; seconded by Commissioner Donna Hawk</p>	<p>It was moved, seconded and approved to accept the meeting minutes of May 4, 2009.</p> <p>Bob Goebel informed the Commission that due to a directive from Town Council, meeting minutes would now consist of "action minutes" and not "verbatim minutes" that have been done in the past. Should a problem arise, the tape will be available for review for clarification purposes.</p>
Selection of Chair and Vice Chair		<p>It was moved, seconded and approved that Andy Pelster be appointed as Chair.</p> <p>It was moved, seconded and approved that JoBeth McFadden be appointed as Vice Chair.</p>
Removal of Traffic Signal at the Intersection of Wilcox & Second Streets – Dan Sailer		<p>Mr. Sailer gave a presentation regarding the removal of the signal at Wilcox & Second Streets. An evaluation was conducted in accordance with the MUTCD to determine if the signal is warranted. Based on this evaluation, it was determined that removal of the signal and placement of a stop sign would be more efficient. Staff has worked with the Downtown Development Association (DDA) and they are also in support of removing the signal. The removal process would consist of:</p> <ul style="list-style-type: none"> ▪ Turn off power and cover each signal head with bags. ▪ Install signs on mast arms stating this signal is under evaluation for removal. ▪ Add some additional pavement markings ▪ Leave signal equipment in place for a six-month to one-year period and conduct another full analysis at that time to assess the stop sign

	Motion made by Commissioner JoBeth McFadden; seconded by Commissioner Lou Zoghby	<p>operation.</p> <ul style="list-style-type: none"> ▪ Remove signal equipment in 2010 if post analysis indicates the sign is still not needed. <p>It was decided by the Public Works Commission to recommend to Town Council that the traffic signal at Wilcox Street and Second Street be deactivated for a six-month to one-year period and the equipment removed in 2010 if an engineering evaluation completed in 2010 supports removal. Motion carries unanimously.</p>
Amendment to the 2003 Transportation Master Plan to Revise the Proposed Alignment of Prairie Hawk Drive between Plum Creek Pkwy and Douglas Lane/ Territorial Road – Chuck Childs	Motion made by Commissioner Richard Morton; seconded by Commissioner Bob Washburn	<p>Mr. Childs presented a brief history of the Southwest Quadrant Plan as it relates to the Transportation Master Plan (TMP). In 2003 the TMP included a general alignment for the new four-lane arterial. The alignment shown in this proposed amendment to the TMP was included in the adopted Southwest Quadrant (SWQ) Plan. Reviewing and finalizing an alignment for this road was one of the elements of the SWQ Plan. Several public presentations to solicit comments were made during the preparation of the plan in which property owners and residents of the area supported this new alignment. Members of Town Council, the Planning Commission and the Douglas County Board of Commissioners were part of the Steering Committee that helped guide the preparation of the plan. However, no action was ever taken to formally adopt this alignment and amend the TMP.</p> <p>It was decided by the Public Works Commission to recommend to Town Council to approve the amendment to the 2003 Transportation Master Plan to revise the proposed alignment of Prairie Hawk Drive between Plum Creek Parkway and Douglas Lane/ Territorial Road. Motion carries unanimously.</p>
Public Works Project Update – Bob Goebel		A summary of the Public Works projects in relation to the Town was included in the Commission packets. Mr. Goebel discussed any updates on these projects with the Commission.
Commission Comments/ Concerns		<ul style="list-style-type: none"> ▪ At the May Commission meeting, Mr. Freeman was asked to investigate the sight problem due to some pine trees at the intersection on Founders Pkwy at the Sonic Drive-In. Is there any update? Ms. Angus emailed Mr. Freeman and has not received a response. She will follow up. ▪ Commissioner Morton gave an update on the Rocky Mountain Rail. There will be a Panel Review on July 22-23 and a Steering Committee meeting on July 24 to present the Feasibility Study.
Adjournment and Tour		There being no further business, the meeting was adjourned for the Commission to go on a tour (led by Mr. Goebel and Ms. Hagen) of the Southeast Arterial Connection Project and the Southwest Arterial Connection Project.